



Republic of the Philippines  
Department of Agriculture

**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
URL: <http://www.ati.da.gov.ph>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE  
BIDS AND AWARDS COMMITTEE**

**A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING AN ALTERNATIVE METHOD OF  
PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD  
TO PUNO FOODS AND SERVICES.**

Section 53. 9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. ~~PAO-01-07~~, s. 2083**

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. **PAD (OA) FUND 2023-07-48 dated 5 July 2023** to procure **Full Board Meals (Buffet Set-up)** to be served during the conduct of **Collaborative undertakings (NOAB Consultative Workshop on the Revision of the Training Regulation on Organic Agriculture Production (OAP) NCH on 31 July 2023 - 4 August 2023 at the ATI RDEC Hall, ATI Building, Elliptical Road, Diliman, Quezon. Approved Budget for the Contract (ABC) of Two Hundred Ten Thousand Pesos Only (Php 210,000.00)** in accordance with the End-user's Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above-cited Purchase Request of **Full Board Meals (Buffet Set-up)**, is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

**WHEREAS**, invitations be posted thru PhilGEPs and procurement entity's website and other conspicuous places and send three requests for quotations/proposals to suppliers, contractors, and consultants of known qualifications;

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal, and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

**NOW THEREFORE**, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

- 1. Recommend Alternative Method of Procurement through Negotiated Procurement-Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and**

- 2. Recommend the approval and award by the ATI Director IV of this Resolution and Purchase Order/Contract to Puno Foods and Services with a contract amount of Php 210,000.00

Done this 25<sup>TH</sup> day of JULY 2023 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

**JOVANEE S. DELA CUADRA**  
Member

**GAY RITCHEL Q. DIANALA**  
Member

**YOVINA-CLAIRE A. PAUIG**  
Member

**LEONILA D. CATZ**  
Vice Chairperson

**EDITHA S. VINUYA**  
Chairperson

**APPROVED BY:**

**KREMELYN R. RECOTER, MNSA, CESO III**  
Director IV

BAC Secretariat Office



BY: [Signature] 8:30