ublic of the Philippines
partment of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
Tel. Nos.: (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: **PUNO FOOD SERVICES**
ADDRESS: 235 SULUKAN, SAN GABRIEL, SANTA MARIA, BULACAN
TIN:

P.O. No.: 2023-07-183
DATE: JULY 17, 2023
MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:
Date of Delivery:
Delivery Terms: 2 WORKING DAYS
Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Fullboard Meals			
		20-21 July 2023 (2 dyas)			
		20 July 2023			
	pax	Breakfast - Egg, 2 viands (chicken, beef or fish), rice, fresh fruits juice, different kinds of desserts, water or juice	30	₱ 200.00	₱ 6,000.00
	pax	AM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned soft drinks/ juice or water	30	120.00	3,600.00
	pax	Lunch - 3 viands (chicken, beef or fish), vegetables, soup, rice, fresh fruits juice, different kinds of desserts, water or juice	30	350.00	10,500.00
	pax	PM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned soft drinks/ juice or water	30	120.00	3,600.00
	pax	Dinner - 3 viands (chicken, beef or fish), vegetables, soup, rice, fresh fruits juice, different kinds of desserts, water or juice	30	350.00	10,500.00
		21 July 2023			
	pax	Breakfast - Egg, 2 viands (chicken, beef or fish), rice, fresh fruits juice, different kinds of desserts, water or juice	30	200.00	6,000.00
	pax	AM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned soft drinks/ juice or water	30	120.00	3,600.00
	pax	Lunch - 3 viands (chicken, beef or fish), vegetables, soup, rice, fresh fruits juice, different kinds of desserts, water or juice	30	350.00	10,500.00
	pax	PM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned soft drinks/ juice or water	30	120.00	3,600.00
	pax	Packed Dinner - 3 viands (chicken, beef or fish), vegetables, soup, rice, fresh fruits juice, different kinds of desserts, water or juice Overflowing tea and coffee	30	350.00	10,500.00
		Note: Prospective supplier must have a satifactory rating feedback from previous contract with ATI or must not have been camplained of any unsatisfactory service			
		The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate paymentof utilities to be incurred			
		Purpose: Food to be served during the Partnerships and Accreditation Division (PAD) Budget Execution Workshop on 20-21 July 2023 at ATI Central Office, Elliptical Road, Diliman, Quezon City			

COMMISSION ON AUDIT
RECEIVED BY:
dlm 3:22
8-2-23
DATE
ATI

TOTAL AMOUNT IN WORDS:
SIXTY-EIGHT THOUSAND FOUR HUNDRED PESOS ONLY — ₱ **68,400.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

JOY [illegible]
Signature Over Printed Name of Supplier

8/1/23
Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III
DIRECTOR IV

FUNDS AVAILABLE:

JUAN L. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: 2023-07-1146
07-19-23
Amount: Php. 68,400