



**REQUEST FOR QUOTATION**

DATE: 09/15/2023

**PURCHASE REQUEST NO.: ADMIN (GH) FUND 2023-09-161**

CANVASS NO. 124

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

  
**EDYTHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	12	pc	Duvet cover size: queen luxurious hotel bedding collection 100% pure combed cotton Non pilling, pre-shrunk & pearl finish Similar comfort of a down feather quilt, hypo-allergenic, anti-bacterial Easy to wash and maintain Queen duvet cover measures 94 x 90 inches 1 inch stripe design color white		

**PURPOSE:**

To purchase duvet for RDEC and Mess Hall VIP Rooms.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative

CANVASSER BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_