



Republic of the Philippines  
Department of Agriculture

**AGRICULTURAL TRAINING INSTITUTE**

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## **AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

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### **A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING ALTERNATIVE METHOD OF PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD TO PUNO FOOD SERVICES.**

Section 53. 9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. PAD-09-01, s. 2023**

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. **PAD (HVCDP) FUND 2023-05-35** to procure meals to be served during the conduct of **Training on Digital Marketing on June 27-29, 2023 at the RDEC Training Hall, Elliptical Road, Diliman, Quezon City**. Approved Budget for the Contract (ABC) of **P127,575.00** in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above cited Purchase Request of meals, is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

**WHEREAS**, invitations be posted thru PhilGEPs and procurement entity's website and other conspicuous places and send three requests for quotations/proposals to suppliers, contractor, and consultants of known qualifications;

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

**WHEREAS**, the Technical Working Group (TWG) for Goods and Services reviewed the quotations and bid documents of the two suppliers on eligibility and technical requirements. As per evaluation, all of the bid documents are in order and compliant. It was also observed that Anthony's Restaurant received unsatisfactory rating and complaints from the end-user and did not provide any response regarding the complaint, while Puno Food Service received a very satisfactory rating for the last six month, from their previous transaction to ATI.

NOW THEREFORE, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby RESOLVE AS IT HEREBY RESOLVED to:

1. Recommend Alternative Method of Procurement through Negotiated Procurement- Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and
2. Recommend the approval and award by the ATI Director IV of this Resolution and Purchase Order/Contract to Puno Food Services with contract amount of Php 106,170.00

Done this 11th day of SEPT. 2023 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

**JOVANE S. DELA CUADRA**  
Member

**GAY RITCHEL Q. DIANALA**  
Member

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**YOVINA-CLAIRE A. PAUIG**  
Member

**LEONILA D. CATZ**  
Vice Chairperson

**EDITHA S. VINUYA**  
Chairperson

**APPROVED BY:**

**REMELYN R. RECOTER, MNSA, CESO III**  
Director IV

