



REQUEST FOR QUOTATION

DATE: 10/11/2023

PURCHASE REQUEST NO.: PAD (OA) FUND 2023-09-63

CANVASS NO. Co2

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			November 10, 2023		
	95	pax	Breakfast (packed) - Beef tapa, tinapa, scrambled egg, lakatan/fresh fruits, brewed coffee/hot choco/hot tea		
	95	pax	AM Snacks (packed) - Arrozcaldo, toge, boiled egg, fruit juice		
	600	pax	Lunch (buffet) - Garlic beef spareribs, lumpiang sariwa, grilled bangus, soup, fresh fruits, fruit juice		
	600	pax	PM Snack (buffet) - lasagna, garlic bread, fruit juice		
	600	pax	Dinner (buffet) - Pastil, steamed vegetables, fresh fruits, buko juice and infused water		
			November 11, 2023		
	120	pax	Breakfast (packed) - Chicken adobo with patatas, boiled egg, adobong kangkong, lakatan/fresh fruits, brewed coffee/hot choco/hot tea		
	70	pax	AM Snacks (packed) - Clubhouse sandwich, fries, fruit juice		
	80	pax	Lunch (packed) - Beef kare-kare, rilyenong bangus, soup, buko salad, fruit juice		
	70	pax	PM Snack (packed) - carbonara, garlic bread, fruit juice		
	70	pax	Dinner (packed) - Beef bulalo, grilled tilapia, boiled kangkong, okra, sitaw w/ bagoong, fruits, soup, fruit juice		
			November 12, 2023		
	80	pax	Breakfast (packed) - Chicken adobo with patatas, boiled egg, adobong kangkong, lakatan/fresh fruits, brewed coffee/hot choco/hot tea		
	80	pax	AM Snacks (packed) - Clubhouse sandwich, fries, fruit juice		
	80	pax	Lunch (packed) - Beef kare-kare, rilyenong bangus, soup, buko salad, fruit juice		
	80	pax	PM Snack (packed) - carbonara, garlic bread, fruit juice		
	80	pax	Dinner (packed) - Beef bulalo, grilled tilapia, boiled kangkong, okra, sitaw w/ bagoong, fruits, soup, fruit juice		
			November 13, 2023		
	75	pax	Breakfast (packed) - Chicken adobo with patatas, boiled egg, adobong kangkong, lakatan/fresh fruits, brewed coffee/hot choco/hot tea		
			Terms of Reference:		
			1. Organically prepared foods from a certified or naturally grown suppliers		
			2. Can provide round tables and chairs with 10 pax per table for the venue with a total of 600 participants with table decorations		
			3. Can provide waiters and conduct ceremonial wine toasting		
			4. Can provide paper plates, paper cups, wooden spoon and fork		
			5. Can provide center tables designs		
			6. Can provide stage decorations with organic agriculture theme on November 10, 2023		
			7. Can provide inaugural flower stands with ribbons (for ribbon cutting for exhibit)		
			8. Can provide bouquet of flowers (to be used during the opening ceremony on Nov. 10, and the other one during the culminating activity on Nov. 26)		
			9. Shall follow to the program officer recommendations		
			10. Supplier must have very satisfactory rating		

PURPOSE:

To be served during the conduct of the 9th OA Month Celebration on November 2023 in Quezon Memorial Circle, Elliptical Road, Diliman, Quezon City

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASSED BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

