



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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REQUEST FOR QUOTATION

DATE: 11/03/2023

PURCHASE REQUEST NO.: ADMIN FUND 2023-11-200

CANVASS NO. 154

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

for: Date 29/11/23
EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	30	pax	Packed Meals November 13-17, 2023 (5 days) AM Snacks Light serving choices of either cakes, local delicacies, pasta, sandwiches, burger, or with fresh fruit juices		
	30	pax	Lunch 3 viands choices of vegetables, seafood/chicken/beef with soup, rice, dessert, fresh fruit juices and bottled water		
	30	pax	PM Snacks Light serving choices of either cakes, local delicacies, pasta, sandwiches, burger, or with fresh fruit juices		
			Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service		

PURPOSE:
 To be served during the Reorientation on the Government Procurement Act (RA 9184) and the latest Government Procurement Policy Board (GPPB) Issuances on November 13-17, 2023 at ATI Compound, Elliptical Road, Diliman, Quezon City.

Pls. submit the following eligibility documents:
 Mayor's/Business Permit
 Income Tax Return
 Notarized Omnibus Sworn Statement
 PhilGEPS Registration Number/Red Membership
 Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
 DELIVERY PERIOD: _____
 WARRANTY PERIOD: _____
 PRICE VALIDITY: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative

CANVASSER BY: _____
 DATE: _____