



PURCHASE ORDER

SUPPLIER: **PUNO FOOD SERVICES**
ADDRESS: 235 Sulukan, San Gabriel, Santa Maria, Bulacan

P.O. No.: 2023-11-283
DATE: Nov. 13, 2023
MODE OF PROCUREMENT: NP-SMALL VALUE
PROCUREMENT

TIN:
Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 3 WORKING DAYS			
Date of Delivery:		Payment Term: LDDAP			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Buffet			
		November 15, 2023			
	100 serving	Dinner - Fish/chicken/beef, vegetables with rice and dessert and juice/water	100	225.00	22,500.00
		November 16, 2023			
	100 serving	Breakfast - Fish/chicken/beef, vegetables with rice and dessert and juice/water	100	225.00	22,500.00
	140 serving	AM Snacks - Cake/bread/soup/pasta and juice/water	140	142.86	20,000.40
	140 serving	Lunch - Fish/chicken/beef, vegetables with rice and dessert and juice/water	140	325.00	45,500.00
	140 serving	PM Snacks - Cake/bread/soup/pasta and juice/water	140	125.00	17,500.00
	140 serving	Dinner - Fish/chicken/beef, vegetables with rice and dessert and juice/water	140	325.00	45,500.00
		November 17, 2023			
	100 serving	Breakfast - Fish/chicken/beef, vegetables with rice and dessert and juice/water	100	225.00	22,500.00
<p>Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service</p> <p>The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p> <p>Purpose: To be served during the CCMEA Awarding on November 15-17, 2023 at ATI-RDEC, Elliptical Road, Diliman, Quezon City.</p>					
TOTAL AMOUNT IN WORDS:					
ONE HUNDRED NINETY-SIX THOUSAND PESOS ONLY					₱ 196,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

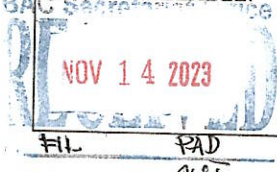
JOY EVANGELISTA
Signature Over Printed Name of Supplier
NOV 15, 2023
Date



Very truly yours,

REMELYN RECOTER, MNSA, CESO III
DIRECTOR IV

FUNDS AVAILABLE:



JOAN L. JINGSON
CHIEF ACCOUNTANT

OR/BUR No.:

Amount: