



PURCHASE ORDER

SUPPLIER: **PUNO FOOD SERVICES**
ADDRESS: 235 Sulukan, San Gabriel, Santa Maria, Bulacan

P.O. No.: 2023-11-269
DATE: Nov. 3, 2023

TIN: _____
Gentlemen: _____

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST	Delivery Terms: 2 WORKING DAYS
						LDDAP
	pax	November 6, 2023 Breakfast - 3 viands choices of fish/chicken/beef, rice, and fresh fruit w/ overflowing coffee	60	200.00 ₱	12,000.00	
	pax	AM Snacks - Light serving choices of either cakes, local delicacies, pasta, sandwiches, burger or with fresh fruit juices	60	125.00	7,500.00	
	pax	Lunch - 3 viands choices of vegetables, seafood/chicken/beef with soup, rice, dessert, fresh fruit juices and bottled water	60	325.00	19,500.00	
	pax	PM Snacks - Light serving choices of either cakes, local delicacies, pasta, sandwiches, burger or with fresh fruit juices	60	125.00	7,500.00	
	pax	Dinner - 3 viands choices of vegetables, seafood/chicken/beef with soup, rice, dessert, fresh fruit juices and bottled water	60	325.00	19,500.00	
	pax	November 27, 2023 Lunch - Boodle fight style with 4 viands choices of organic vegetables, organic seafood/chicken/beef with soup, organic rice, organic fruits, fresh fruit juices and bottled water	220	350.00	77,000.00	

TOTAL AMOUNT IN WORDS:

ONE HUNDRED FORTY-THREE THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

JOT EVANGELISTA

Signature Over Printed Name of Supplier

11/3/23
Date

Very truly yours,

REMELYN K. RECOLETER, MNSA, CESO III
DIRECTOR IV



FUNDS AVAILABLE:

JOAN E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: 2023-11-1433

Amount: Php. 143,000