



**PURCHASE ORDER**

ORDER: PUNO FOOD SERVICES  
 ADDRESS: 235 Sulukan, San Gabriel, Santa Maria, Bulacan

P.O. No.: \_\_\_\_\_  
 DATE: 2023-11-30  
 MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

TIN: \_\_\_\_\_  
 Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	Delivery Terms: 4 WORKING DAYS	
					Payment Term: LDDAP	
					TOTAL COST	
<b>December 5, 2023</b>						
_____	_____	AM Snacks - Assorted kakanin, canned mango juice	32	175.00	5,600.00	
_____	_____	Lunch (Buffet) - Fish tausi, chicken inasal, boiled kangkong, okra, sitaw with bagoong, soup, buko pandan and bottled softdrinks	32	400.00	12,800.00	
_____	_____	PM Snacks - Palabok, puto and iced tea	32	175.00	5,600.00	
_____	_____	Dinner (Buffet) - Sinigang na bangus, fried liempo, stir dry beans, fruits, soup, bottled softdrinks	32	225.00	7,200.00	
<b>December 6, 2023</b>						
_____	_____	Breakfast (Buffet) - Beef tapa with atchara, scrambled eggs, fried fish, bread with butter, plain rice, lakatan	32	200.00	6,400.00	
_____	_____	AM Snacks - Arrozcaldo, toge, boiled egg, canned pineapple juice	32	175.00	5,600.00	
_____	_____	Lunch (Buffet) - Beef caldereta, chicken sisig, mongolian vegetables, soup, buko salad, softdrinks	32	400.00	12,800.00	
_____	_____	PM Snacks - Burger sandwich, fries, canned juice	32	175.00	5,600.00	
_____	_____	Dinner (Buffet) - Grilled tuna, langka, chicken pork adobo, fruits, soup, bottled softdrinks	32	225.00	7,200.00	
<b>December 7, 2023</b>						
_____	_____	Breakfast (Buffet) - Crab omelet, beef shanghai, scrambled egg, lakatan, fresh fruits	32	200.00	6,400.00	
_____	_____	AM Snacks - Pasta-lasagna, fresh fruit juice, bottled water	32	175.00	5,600.00	
_____	_____	Lunch (Buffet) - Fish filet dressing, pork menudo, chicken broccoli, cream of corn soup, plain rice, fruits in season, softdrinks	32	400.00	12,800.00	
_____	_____	PM Snacks - Pansit (bihon) gusado, puto, canned pineapple juice	32	175.00	5,600.00	
_____	_____	Dinner (Buffet) - Pork binagoongan/bicol express, grilled bangus, boiled kangkong, okra, sitaw with bagoong, fruits, soup, bottled softdrinks	32	225.00	7,200.00	
<b>December 8, 2023</b>						
_____	_____	Breakfast (Buffet) - Beef tapa with atchara, scrambled eggs, fried fish, bread with butter, plain rice, lakatan	32	200.00	6,400.00	
_____	_____	AM Snacks - Assorted kakanin, canned mango juice	32	175.00	5,600.00	
_____	_____	Lunch (Buffet) - Fish tausi, chicken inasal, boiled kangkong, okra, sitaw with bagoong, soup, buko pandan and bottled softdrinks	32	400.00	12,800.00	
_____	_____	PM Snacks - Palabok, puto and iced tea	32	175.00	5,600.00	
_____	_____	Dinner (Buffet) - Sinigang na bangus, fried liempo, stir dry beans, fruits, soup, bottled softdrinks	32	225.00	7,200.00	
*with free flowing coffee						
Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service						
The consumption of water and light in the use of the catering function shall be borne by the caterer. (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred						
<b>Purpose:</b>						
To be served during the Food Safety Year end Assessment on Dec. 5-8, 2023 at ATI Training Hall, Elliptical Road, Diliman, Quezon City.						

BAC Secretariat  
 DEC 04 2023  
 BAC

BUDGET  
 2,155 PM

**TOTAL AMOUNT IN WORDS:**  
 ONE HUNDRED FORTY-FOUR THOUSAND PESOS ONLY P 144,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:  
 Signature: Joy Evans Eusta  
 Name of Supplier: \_\_\_\_\_  
 Date: 12/4/2023

RECEIVED BY: dhon 2:00  
 DATE: 12-6-23

Very truly yours,  
 REMELY M. REYES, CESO III  
 DIRECTOR

FUNDS AVAILABLE:  
 GILLIAN ROSE C. LARGO  
 OIC-CHIEF ACCOUNTANT

OR/BUR No.: \_\_\_\_\_  
 Amount: \_\_\_\_\_