



REQUEST FOR QUOTATION

DATE: 01/24/2024

PURCHASE REQUEST NO.: ISD FUND 2024-01-10

CANVASS NO. 08

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

EDITHA S. VINUYA

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	3		Exhibition Supplies		
	1		A. Tent (9m x 10m tent without aircon)		
	1		B. Stage (2m x 4m backdrop)		
	1		C. Sounds and lights		
			Note: Include assembly and disassembly The materials will be used on the February 2, 2024. Scoping and site inspection will be done prior to installation.		
			Location: to be installed at ATI Bldg., Elliptical Rd., Diliman, Quezon City		

PURPOSE:

To be used during the ATI Annual Anniversary Celebration.

Pls. submit the following eligibility documents:

- ___ Mayor's/Business Permit
- ___ Income Tax Return
- ___ Notarized Omnibus Sworn Statement
- ___ PhilGEPS Registration Number/Red Membership
- ___ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASED BY: _____

DATE: _____