



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
ATI Building, Elliptical Road, Diliman, Quezon City Metro Manila 1100  
Tel. Nos. (02) 8920-2541 to 40 & (02) 7397- Fax No. (02) 8920-9292  
Email: ati\_director@da.gov.ph & ati\_director@ati.gov.com  
URL: http://www.ati.da.gov.ph, www.e-extension.gov.ph

December 29, 2023

### NOTICE OF AWARD

**MS. KAISELLE C. ATUN**  
Authorized Representative  
**DESMOND FARM AND PARTNERS**  
**INC.**  
KM. 3 Malbang, Pantabangan,  
Nueva Ecija

Madam:

Please be informed that the **CONTRACT** for the lease of venue with meals, accommodations and other services during the Training on Cassava Post Harvest Technologies on January 22-26, 2024, under Purchase Order 2023-12-337 is hereby awarded to **DESMOND FARM AND PARTNERS INC.** at the Contract Price equivalent to **TWO HUNDRED FORTY THOUSAND PESOS ONLY (PHP 240,000.00)**.

You are therefore required within seven (7) calendar days from the receipt of the approved Notice of Award to formally enter into contract with us by signing the **CONFORME** below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

Kindly coordinate with the BAC Secretariat for details. Thank you.

Truly yours,

**REMELYN X. RECOTER, MNSA, CESO III**  
Director

CONFORME:

Kaiselle Atun  
Name and signature of the Bidder's Representative

1-22-24  
Date Received