



REQUEST FOR QUOTATION

DATE: 1/26/2024

PURCHASE REQUEST NO.: PAD (RBO) FUND 2024-01-01

CANVASS NO. 02

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Meals		
	26	serving	February 22, 2024 Dinner - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	30	serving	February 23, 2024 Breakfast - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	30	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	30	serving	Lunch - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	30	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	30	serving	Dinner - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	30	serving	February 24, 2024 Breakfast - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	30	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	30	serving	Lunch - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	30	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	30	serving	Dinner - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	45	serving	February 25, 2024 (Graduation Day) Breakfast - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	45	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	45	serving	Lunch - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
	45	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	1	lot	Stage Arrangement during Graduation		
	26	serving	February 26, 2024 Breakfast - 3 viands (meat, fish and vegetable) rice, soup, dessert and fresh fruit		
<p>The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p>					

PURPOSE:

To be served during the conduct of International Exchange Programs and Re-entry Planning of the Young Filipino Farm Leaders Training Program in Japan on February 22-26, 2024 at RDEC, ATI Building, Elliptical Road, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
 DELIVERY PERIOD: _____
 WARRANTY PERIOD: _____
 PRICE VALIDITY: _____
 CANVASS BY: _____
 DATE: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative