



PURCHASE ORDER

SUPPLIER: AGRICULTURAL TRAINING INSTITUTE-
 CORDILLERA ADMINISTRATIVE REGION
 EMPLOYEES MULTI-PURPOSE COOPERATIVE
 ADDRESS: KM.5, BALILI, LA TRINIDAD, BENGUET

P.O. No.: 2024-01-07

DATE: Jan. 12, 2024

TIN:

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:

Delivery Terms: 6 CALENDAR DAYS

Date of Delivery:

Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	1/15/2024 (Day 0)				
	1 serving	Full baord January 16-19, 2024	72	1,200.00	86,400.00
	1 serving	Full baord January 20, 2024	72	1,200.00	345,600.00
	1 serving	Breakfast, AM, Lunch, PM, Dinner Venue RTC-CAR Food: 3 viands, dessert and drinks	72	1,200.00	86,400.00
		Purpose: To be served during the Year-end Assessment and Operational Planning for FY 2023 and Preparation of 2024 Work and Financial Plans			

TOTAL AMOUNT IN WORDS:

FIVE HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED PESOS ONLY

₱ 518,400.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

GLORINTA S. LARUBEN
 Signature Over Printed Name of Supplier

01/15/2024
 Date

Very truly yours,

REMELYN F. RICOTER, MNSA, CESO III
 DIRECTOR IV

FUNDS AVAILABLE:

GILLIAN ROSE C. LARGO
 OIC-CHIEF ACCOUNTANT

OR/BUR No.: 2024-01-0016

Amount: ₱ 518,400.00

