



**PURCHASE ORDER**

SUPPLIER: **COPY DATA SYSTEMS CORPORATION**  
 ADDRESS: 5TH FLOOR, KBC BLDG., 353 J.P. RIZAL ST., OLYMPIA,  
 MAKATI CITY  
 TIN: 202-474-419-00000

P.O. No.: 2023-12-321  
 DATE: DEC. 18. 2023  
 MODE OF PROCUREMENT: DIRECT CONTRACTING **B**

Gentlemen:  
 Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City  
 Delivery Terms: 7 DAYS  
 Date of Delivery:  
 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		<b>ES 8473 Printer</b>			
		<b>Toner</b>			
	pc	Cyan	50	9,340.00	467,000.00
	pc	Magenta	30	9,340.00	280,200.00
	pc	Yellow	30	9,340.00	280,200.00
	pc	Black	30	2,335.00	70,050.00
		<b>MC Printer</b>			
	pc	Black	39	2,700.00	105,300.00
	pc	Cyan	15	4,349.00	65,235.00
	pc	Magenta	15	4,349.00	65,235.00
	pc	Yellow	15	4,349.00	65,235.00
		After sales support and service Regular maintenance of the ff. printing machine PRO: 6 units ES: 6 units MC: 3 units			
		<b>Purpose:</b> To be used for the production of IEC materials			

**TOTAL AMOUNT IN WORDS:**  
**ONE MILLION THREE HUNDRED NINETY-EIGHT THOUSAND FOUR HUNDRED FIFTY FIVE PESOS ONLY** ₱ 1,398,455.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours,  
 CONFORME: JOHN MICHAEL DALUID  
 Signature Over Printed Name of Supplier  
 DEC 22, 2023  
 Date

REMELYN R. RECOTER, MNSA, CESO III  
 DIRECTOR IV

FUNDS AVAILABLE:  
 JOAN E. SINGSON  
 CHIEF ACCOUNTANT

OR/BUR No.: CRIF 2023-12-131  
 2023-12-1880  
 Amount: 12-19-23  
 Php. 1,398,455