



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
 Tel. Nos. (63 2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
 Email: atl_director@da.gov.ph & atl_director@yahoo.com
 URL: http://www.atl.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: **E-COPY CORPORATION**
 ADDRESS: 5837 ZOBEL ROXAS ST. PALANAN, MAKATI CITY

P.O. No.: 2023-12-313
 DATE: Dec. 15, 2023

TIN: 219-274-001-00000

MODE OF PROCUREMENT: DIRECT CONTRACTING

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		ATI, Diliman, Quezon City		Delivery Terms: 15 WORKING DAYS	
Date of Delivery:				Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Supply and delivery of Sharp BP-30C25Y Toner/Cartridge			
	pc	Sharp BP-30C25Y -BP-FT30BA Toner Black	3	5,397.00	16,191.00
	pc	Sharp BP-30C25Y -BP-FT30CA Toner Cyan	2	9,687.00	19,374.00
	pc	Sharp BP-30C25Y -BP-FT3MA Toner Magenta	2	9,687.00	19,374.00
	pc	Sharp BP-30C25Y -BP-FT3YA Toner Yellow	2	9,687.00	19,374.00
		Purpose: Consumables to be used for SHARP Copier BP-30C25Y requested by the Budget Office			

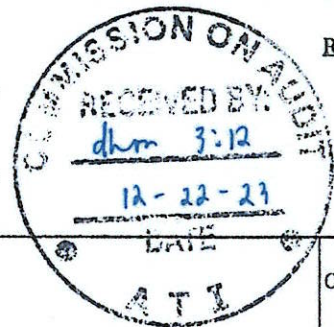
TOTAL AMOUNT IN WORDS:
 SEVENTY-FOUR THOUSAND THREE HUNDRED THIRTEEN PESOS ONLY

₱ 74,313.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

 Signature Over Printed Name of Supplier
12/20/23
 Date



Very truly yours
REMELYN A. RECOTER, MNSA, CESO III
 DIRECTOR IV

FUNDS AVAILABLE:
JOAN E. SINGSON
 CHIEF ACCOUNTANT

OR/BUR No.: 2023-12-1865
12-18-23
 Amount: Php. 74,313

DA-ATI
 BAC-Sec.
RECEIVED
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