



PURCHASE ORDER

SUPPLIER: **FIRSTCOCOCRAZE COCONUT PRODUCTS TRADING**

P.O. No.: 2023-12-311

ADDRESS: Sawit St., San Fermin, Cauayan City, Isabela

DATE Dec. 11, 2023

TIN:

MODE OF PROCUREMENT: NP: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:

Delivery Terms: 5 WORKING DAYS

Date of Delivery:

Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Package of Products Non-Food items			
	pc	• Scented candle in coconut bowl, with pouch (200ml)	400	500.00	200,000.00
	pc	• Citronella Room and Linen Spray, coconut - based (100ml)	400	195.00	78,000.00
	pc	• Customized Cardholder, with text or logo (stainless steel, silver)	400	300.00	120,000.00
	pc	• Corporate gift box - Color: Brown - Size: 9 x 9 x 5 inches (or nearest size available) - with text or logo - with paper fillers - with ribbon (gold, brown, or gray) - with lock	400	500.00	200,000.00
		Note: Supplier must be an ATI-certified Learning Site for Agriculture or Extension Service Provider Products should be delivered directly to ATI Central Office on or before December 15, 2023			
		Purpose: To be used as corporate tokens for officials of DA, other national government agencies, and private partners for the holiday season.			

SECRETARIAT OFFICE
 DEC 15 2023
 1:40
 (10)

TOTAL AMOUNT IN WORDS:

FIVE HUNDRED NINETY-EIGHT THOUSAND PESOS ONLY

₱ **598,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

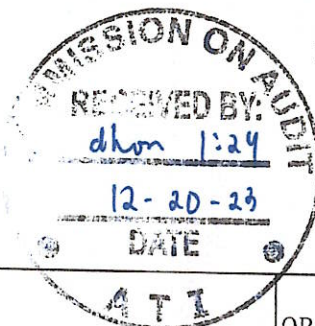
CONFORME:

Very truly yours,

Charlene V. Utic
 Signature Over Printed Name of Supplier

REMELYN R. RECOTER, MNSA, CESO III
 DIRECTOR IV

12/15/2023
 Date



FUNDS AVAILABLE:

JOAN E. GONGSON
 CHIEF ACCOUNTANT

OR/BUR No.:

(CFITF) 2023-12-127

2023-12-1841

12-12-23

Amc

Php. 598,000