



PURCHASE ORDER

SUPPLIER: **TOP PREMIERE ENTERPRISE**
ADDRESS: 1918 PIY MARGAL, SAMPALOC, MANILA

P.O. No.: 2023-11-270

DATE: Nov. 3, 2023

TIN: 439-401-859-000

MODE OF PROCUREMENT: NP-SMALL VALUE
PROCUREMENT **B**

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City

Delivery Terms: 15 WORKING DAYS

Date of Delivery:

Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	unit	Repair of COA Airconditioning Unit 1.5 TR Wall Mounted Type ACU	1	₱ 15,000.00	₱ 15,000.00
	unit	Repair of ISD Chief Airconditioning Unit 3.0 TR Ceiling Mounted Type ACU	1	10,000.00	10,000.00
	unit	Repair of ISD Airconditioning Unit 3.0 TR Floor Mounted Type ACU	1	10,000.00	10,000.00
	unit	Repair of ISD Airconditioning Unit 2.0 TR Wall Mounted Type ACU	1	10,000.00	10,000.00
	unit	Repair of Assistant Director's Office Airconditioning Unit 3.0 TR Ceiling Mounted Type ACU	1	10,000.00	10,000.00
	unit	Repair of ISO Airconditioning Unit 3.0 TR Ceiling Mounted Type ACU	1	15,000.00	15,000.00
	unit	Repair of Printing Airconditioning Unit 5.0 TR Floor Mounted Type ACU	1	20,000.00	20,000.00
	unit	Repair of LED Airconditioning Unit 3.0 TR Floor Mounted Type ACU	1	20,000.00	20,000.00
	unit	Repair of Training Room Airconditioning Unit 3.0 TR Floor Mounted Type ACU	1	15,000.00	15,000.00
	unit	Repair of Serrano Airconditioning Unit 3.0 TR Ceiling Mounted Type ACU (Attach T.O.R. for standard requirements)	4	20,000.00	80,000.00
		Purpose: For the repair of various aircon at the different offices of ATI-CO.			

TOTAL AMOUNT IN WORDS:

TWO HUNDRED FIVE THOUSAND PESOS ONLY

₱ 205,000.00

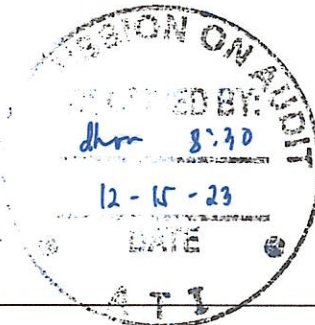
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

Richard Rivas

Signature Over Printed Name of Supplier

12-18-23
Date



Very truly yours,

REMELYN RECOTER, MNSA, CESO III

DIRECTOR IV

FUNDS AVAILABLE:



JOAN E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: 2023 - 11 - 1642

11-07-23

Amount:

Php. 205,000

B. FIL

DG
S.C.B