



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
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## AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

### A RESOLUTION RECOMMENDING ALTERNATIVE METHOD OF PROCUREMENT THROUGH SHOPPING AND RECOMMENDING OF AWARD TO PUNO FOOD SERVICES

#### Section 52.1 (a) - Unforeseen Contingencies with ABCs < Php 200,000.00

Section 52.1 (b). Procurement of ordinary or regular office supplies with ABCs < Php. 1,000,000

BAC Resolution No. AFU-02-04, s. 2024

**WHEREAS**, for the purposes of economy and efficiency in all aspects of government procurement, The Agricultural Training Institute (ATI) resorts to the above-mentioned Alternative Mode of Procurement consistent with the Rule XVI of the Implementing Rules and Regulations of Republic Act No. 9184;

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. ADMIN FUND 2024-01-26 meals to be served during the ATI 37<sup>th</sup> Anniversary on February 1-4, 2024 (additional) and Extension Forum Participants with an Approved Budget for the Contract (ABC) of One Hundred Fifty-Six Thousand Four Hundred Pesos (Php 156,400.00) in accordance to the End-users Supplemental Project Procurement Management Plan (PPMP);

**WHEREAS**, the end-user requested for the additional meals to be served during the activity due to an increase of confirmed guests, and the participants of the Techno Forum are not included in the previous purchased request.

**WHEREAS**, the ATI-BAC was tasked to evaluate the Purchase Request No ADMIN FUND 2024-01-26 meals to be served during the ATI 37<sup>th</sup> Anniversary on February 1-4, 2024 (additional) and Extension Forum Participants which is essential during the activity.

**WHEREAS**, the following are the reasons for the purchase of the said good/s:

1. That there is an unforeseen contingency requiring the immediate purchase of the said good/s.
2. The good/s is/are considered as regular or ordinary office supplies and equipment not available in Procurement Service (PS).
3. That the amount involved is within the threshold of Shopping as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's).
4. ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure.

- 5. That the ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

**NOW THEREFORE**, in the consideration of the foregoing, We the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

- 1. Recommend Alternative Method of Procurement through Shopping as provided in Sec. 52.1(a) and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services; and
- 2. Recommend the award and approval by the ATI Director IV of this Resolution and Purchase Order/Contract to PUNO FOOD SERVICES amounting to One Hundred Fifty-Six Thousand Four Hundred Pesos (PhP 156,400.00).

Done this 16<sup>TH</sup> day of FEB. 2024 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

**JOVANEE S. DELA CUADRA**  
Member

**GAY RITCHEL GQ. DIANALA**  
Member

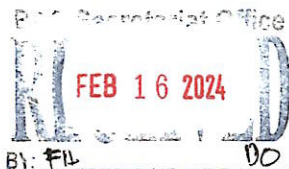
**YOVINNA CLAIRE A. PAUIG**  
Member

**LEONILA D. CAIZ**  
Vice Chairperson

**EDITHA S. VINUYA**  
Chairperson

**APPROVED BY:**

**REMELYN R. RECOITER, MNSA, CESO III**  
Director IV



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