

CONTRACT AGREEMENT

THIS AGREEMENT, made this 8th day of February 2024 between *AGRICULTURAL TRAINING INSTITUTE* with office address at Elliptical Road, Diliman, Quezon City, represented by its Head of Office, **ENGR. REMELYN R. RECOTER, MNSA, CESO III**, (hereinafter called the "Entity") and **ASIAN SOCIAL PROJECT SERVICES, INC. (ASPSI)** with office address at 3rd Floor, MG Building, 10001, Mt. Halcon St., Los Baños Subd, Los Baños, Laguna represented by its President, **JUVY C. ROCAMORA** (hereinafter called the "Consultant").

WHEREAS, the Entity is in need of a Consultant who will execute the study entitled, **Consulting Services for the Agriculture and Fisheries Extension (AFE) Results-Based Monitoring and Evaluation (RBME) Study** (hereinafter called "the Works") and the Entity has accepted the bid of **FOUR MILLION SIX HUNDRED SEVENTY-TWO THOUSAND EIGHT HUNDRED SEVENTY-ONE PESOS ONLY (4,672,871.00)** by the Consultant for the execution and completion of the Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - General and Special Conditions of Contract;
 - Terms of Reference
 - Request for Expression of Interest;
 - Instructions to Bidders;
 - Bid Data Sheet;
 - Addenda and/or Supplemental/Bid Bulletins, if any;
 - Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/ statements submitted (e.g., bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - Eligibility requirements, documents and/or statements;
 - Performance Security;
 - Notice of Award of Contract and the Bidder's conforme thereto;
 - Other contract documents that may be required by existing laws and/or the Entity.

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(Signature)

(Signature)

(Signature)

(Signature)

3. The official team composition of the Consultant and their roles are:

Name	Role
Dr. Ernesto O. Brown	Team Leader
Dr. Fezoil Luz C. Decena	Agriculture and Fisheries Extension System Expert
Ms. Anita G. Tidon	Technical Writer
Mr. John Lorenzo A. Yambot	Statistician/Database Management Specialist
To be named	Research Associates
To be named	Field Supervisors/Survey Team Leaders
To be named	Survey Enumerators

4. The Consultant shall come up with and deliver the following, to wit:
- Study design proposal, detailed framework/methodology, work plans and tools/instruments for the study;
 - Survey clearance from the Philippine Statistics Authority (PSA);
 - Pre-testing of the questionnaires;
 - Progress report on the data collection, processing and analysis;
 - Periodic meeting with the implementing agency;
 - Analysis and presentation of results to any for a when required/requested by the implementing agency; and
 - Submission of final report in one (1) electronic copy and ten (10) printed copies including database of survey results and scanned tools/instruments

5. The Consultant shall conduct the study within the nine (9) month period from the issuance of the Notice to Proceed. The funds for the conduct of the study shall be released in four (4) tranches based on the following:

Activities	Expected Outputs	Schedule	% Tranche
Signing of Contract within seven (7) days after the effective date	<ul style="list-style-type: none"> • Perfected Contract 	Month 1	15%
Presentation of study design, tools/instruments to be used for the study and guidelines pre-testing, finalization and submission	<ul style="list-style-type: none"> • Inception meeting • Inception report including study framework/methodology • Tools/instruments • Plan of work • Pre-testing 	Month 2-3	25%

Silang

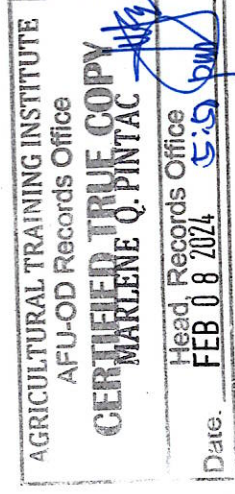
AD

John

Marlene

Activities	Expected Outputs	Schedule	% Tranche
Review of related Literature, Data Collection, cleaning, processing and analysis	<ul style="list-style-type: none"> • Progress Reports • Presentation of the Initial Output to the ATI Technical Review Committee 	Month 4-8	30%
Submission of final report and presentation of results	<ul style="list-style-type: none"> • Final report: electronic copy and 5 printed copies • Presentation material of the results and recommendations • All materials used and outputs of the study (electronic copies) 	Month 9	30%
TOTAL			100%

- In consideration of the payments to be made by the Entity to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Contract in all respects.
- The Entity hereby covenants to pay the Consultant in consideration of the execution and completion of the Works, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.
- The contract shall be completed within **nine (9) months** upon issuance of the Notice to Proceed.



Handwritten initials: *AP*

Handwritten signature: *[Signature]*

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Handwritten number: *87-*

Handwritten signature: *[Signature]*

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.



AGRICULTURAL TRAINING INSTITUTE

ASIAN SOCIAL PROJECT SERVICES, INC.


ENGR. REMELYN R. RECOTER, MNSA, CESO III
Director IV


JUVY C. ROCAMORA
President

Signed in the presence of:


ANTONIETA J. ARCEO
Assistant Director, ATI



JESSA MAE C. FACTURANAN
Accounting and Finance Associate
Bidder's Representative

MILAGROS C. URBANO
Chief, Policy and Planning Division, ATI


AGRICULTURAL TRAINING INSTITUTE
AFU-OD Records Office
CERTIFIED TRUE COPY
MARLENE Q. PINTAC
Head, Records Office
Date: FEB 08 2024 5:00 PM

GILLIAN ROSE C. LARGO
OIC, Accounting Unit, ATI

ACKNOWLEDGEMENT



Republic of the Philippines)
QUEZON CITY) S.S.

BEFORE ME, a Notary Public for and in QUEZON CITY, Metro Manila, personally appeared the following, this 8 FEB of 2024 2024.

Name	ID / CTC No.	Date Issued	Place Issued
ENGR. REMELYN R. RECOTER, MNSA, CESO III	OSEC-DAS-DIRA- 1-1008		Diliman, Quezon City
JUVY C. ROCAMORA	D12-00-053916	7 JULY 2023	PILA, LAGUNA

Both known to me to the same persons who executed the foregoing Agreement and acknowledged to me that the same is their own free and voluntary act and deed and that of the entities which they respectively represent. This Agreement consists of five (5) pages including this page on which this Acknowledgement is written and has been signed on each page by the parties hereto and their respective witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the date and place above written.

NOTARY PUBLIC

Doc. No. 56
Page No. 10
Book No. LYXXVIII-D
Series of 2024

Egri Manin

ATTY. CONCEPCION P. VILLAREÑA

UNTIL DECEMBER 31, 2025
ADM. MATTER NO. NP-021 (2024-2025)
ROLL NO. 30457 / 05-09-1980
IBP NO. 399899 / JAN. 04, 2024 / QUEZON CITY
PTR NO. 5565783 / JAN. 03, 2024 / QUEZON CITY
MCLE NO. VII-0006994 / 09-21-2021
ASH LETRATO INC. MATALINO ST. COR.
MALAKAS ST. BRGY. CENTRAL DIST. IV Q.C.

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JLM

Selargo