



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**REQUEST FOR QUOTATION**

DATE: 03/06/2024

PURCHASE REQUEST NO.: ADMIN FUND 2024-02-38

CANVASS NO. 32

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

**MILAGROS C. URBANO**

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	180	pc	<b>Polo Shirt Full Color Print</b> Cuztomizable front, back and sleeves Multiple patterns with unlimited color options Sizes from S to 4XL 6.49oz/yd <sup>2</sup> , 85% polyester, 15% spandex Moisture-wicking, anti-bacterial fabric Unisex with collar Color: Royal Purple Texture Type: Cotton Printing Method: Heat Transfer/DTG/DTF Print Design: Print must be visually clear and readable		

**PURPOSE:**

For the International Women's Month Celebration at ATI-RDEC, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative

CANVASSED BY: \_\_\_\_\_

DATE: \_\_\_\_\_