



REQUEST FOR QUOTATION

DATE: 03/08/2024

PURCHASE REQUEST NO.: ADMIN FUND 2024-03-50

CANVASS NO. 41

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	20	serving	Day 1 Arrival - April 3, 2024 Dinner (Manage Buffet) - Fish sinigang, pork adobo, ensaladang talong, plain rice, banana, bottled water		
	40	serving	Day 2 - Training Proper - April 4, 2024 Breakfast (Manage buffet) - Beef tapa with atchara, scrambled egg, fried fish, bread with butter, plain rice, papaya, coffee		
	40	serving	AM Snacks - Chicken empanada and pineapple juice in can		
	40	serving	Lunch (Manage buffet) - Chicken tinola, roast beef, buttered broccoli, plain rice, fruits in season/pastry, fruit juice/iced tea		
	40	serving	PM Snacks - Palabok with puto, iced tea		
	20	serving	Dinner (Manage buffet) - Chicken menuado, grilled fish, cucumber salad, plain rice, mango, bottled water		
	40	serving	Day 3 - Training Proper - April 5, 2024 Breakfast (Manage buffet) - Sunny side up, daing boneless bangus, pork longganisa, plain rice, pandesal w/ butter, banana (lakatan), coffee		
	40	serving	AM Snacks - Carbonara with garlic bread, iced tea		
	40	serving	Lunch (Manage buffet) - Beef nilaga, tofu con lechon, chicken barbeque, mixed vegetable w/ oyster sauce, plain rice, fruits in season/pastry, fruit juice/iced tea		
	40	serving	PM Snacks - Mixed pancit (canton & sotanghon) w/ toasted siopao, juice		
	20	serving	Dinner (Manage Buffet) - Hawaiian pork, fried chicken, ampalaya con carne, plain rice, fruit in season/pastry, bottled water		
	20	serving	Day 4 - April 6, 2024 Breakfast (packed) - Salted egg with tomatoe, smoked fish, pork tocino, pandesal w/ butter, fruit in season, coffee Note: Free flowing of coffee and purified water with dispenser		

PURPOSE:

To be served during the conduct of Skills Training Workshop on ISO 9001-2015 Documented Information Control on April 3-6, 2024 at Rural Development and Education Center, ATI Compound, Diliman, Quezon City

P/s. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: P/s. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASS BY: _____

DATE: _____

 Signature Over: printed name of proprietor/Manager
 or Authorized Representative