



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 | Fax No. (63-2) 8920-9792  
Email: director@ati.da.gov.ph  
URL: http://www.ati.da.gov.ph | www.e-extension.gov.ph

**REQUEST FOR QUOTATION**

DATE: 04/24/2024

**PURCHASE REQUEST NO.: ISD FUND 2024-04-25**

CANVASS NO. 18

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

**MILAGROS C. URBANO**

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	7	license	<b>Renewal of Subscription of Zoom Meeting</b> 1 year subscription Specification: Can host 100-300 participants 1 GB Recording Breakout Rooms Host Controls Polling 24 hours Meeting Duration		
	2	license	<b>Renewal of Subscription of Zoom Video Webinar</b> 1 year subscription License can host 500 attendees Exportable registrants and attendance list Livestreaming and cloud recording Detailed audience engagement reports  Subscription Period: September 28, 2024 - September 28, 2025 Account No: 5051444369		

**PURPOSE:**

For official use of Agricultural Training Institute especially on the conduct of various meetings and webinars.

Pls. submit the following eligibility documents:

- ☒ Mayor's/Business Permit  
☐ Income Tax Return  
☒ Notarized Omnibus Sworn Statement  
☒ PhilGEPS Registration Number/Red Membership  
☐ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
Signature Over printed name of proprietor/Manager  
or Authorized Representative

CANVASS BY: \_\_\_\_\_

DATE: \_\_\_\_\_