



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

REQUEST FOR QUOTATION

DATE: 04/12/2024

PURCHASE REQUEST NO.: PAD (BPP) FUND 2024-03-29

CANVASS NO. 32

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Supplies for the BPP National Training of Trainers 2024 - May 8-10, 2024		
	40	pc	Customized tote bags (with ATI and BPP logo) Canvas material; dimensions: 10 inches width x 12 inches height; either with zipper or velcro; color blue or white; printed with colored logos and texts		
	40	pc	Customized notepads (with ATI and BPP Logo) A5 size (148.5 x 210mm) made from plain, white, 60gsm. Each pad contains 80-100 sheets, bound along the short (105mm) side, with a cover sheet. The bound area at the top of the pad should be covered by either a strip of cloth or paper		
	40	pc	Customized pens (with BPP logo) Bamboo or any eco friendly pen with standard size between 130 and 140mm or about 5.11 to 5.51 inches printed with BPP logo		
	40	pc	Customized mug (with BPP logo) Standard coffe mug; 11oz; dimension of 76mm and height of 85mm; must be printed with the "Binhi ng Pag-asa" text		
	40	pc	Customized button pins (with BPP logo) The standard size of the button pin of 2.25 inch round must be printed with the BPP logo		
	40	pc	Customized lanyard (with BPP logo) Customized ID lanyard; with a standard length of a lanyard of 36 inches or widths from 3/8" to 1" with BPP logo		
	40	pc	ID Holder Plastic transparent, 55 x 85mm, landscape orientation		
	40	pc	A4 certificate holders (with ATI and BPP logo) A4 certificate holders must be printed with the BPP and ATI logo; folded type in color sky blue or blue		

PURPOSE:

Supplies for the Binhi ng Pag-asa Program (BPP) National Training of Trainers on May 8-10, 2024 in Calabarzon Region.

Pls. submit the following eligibility documents:

- ☒ Mayor's/Business Permit
☐ Income Tax Return
☒ Notarized Omnibus Sworn Statement
☒ PhilGEPS Registration Number/Red Membership
☐ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASS BY: _____





DATE: _____



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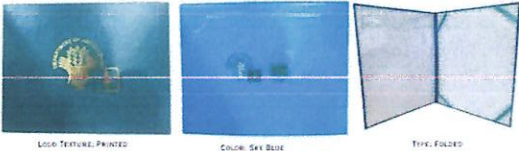
SPECIFICATIONS OF THE PROMOTIONAL MATERIALS

PROMOTIONAL MATERIALS FOR (BPP) NATIONAL TRAINING OF TRAINERS (NTOT)

UNIT	ITEM	ITEM SPECIFICATIONS
Piece.	Customized Tote Bags	
		Canvas material; Dimensions: 10 inches x 12 inches; Either with zipper or velcro; Color blue or white; Printed with colored logos and texts
Piece.	Notepads with Pens	
		Notebook, A5 size (148.5 x 210 mm) made from plain, white, 60gsm. Each pad contains 80-100 sheets, bound along the short (105 mm) side, with a cover sheet. The bound area at the top of the pad should be covered by either a strip of cloth or paper; Free bamboo or any eco-friendly pen printed with BPP and ATI Logo (TWO in ONE)
Piece.	Customized Mug	
		Standard coffee mug; 11 oz; Dimension of 76 mm and height of 85 mm; Must be printed with the "Binhi ng Pag-asa" text.
Piece.	Customized Button Pins	
		The standard size of the button pin' 2.25 inch round must be printed with the BPP Logo.



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Piece.	ID Holder	
		Plastic, transparent, 55x85mm, Landscape Orientation;
Piece.	Customize ID Lanyard	
		Customized ID Lanyard; With a standard length of a lanyard of 36 inches or widths from 3/8" to 1" with BPP logo.
Piece.	A4 Certificate Holder with BPP and ATI Logo	
	 <p>LOGO TEXTURE PRINTED COLOR: SKY BLUE TYPE: FOLDED</p> <p>CERTIFICATE: A4 SKYBLUE CERTIFICATE HOLDER</p>	A4 Certificate holders; must be printed with the BPP and ATI logo; folded type in color sky blue or blue.