



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
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REQUEST FOR QUOTATION

DATE: 04/23/2024

PURCHASE REQUEST NO.: PAD (RBO) FUND 2024-04-36

CANVASS NO. 40

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

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MILAGROS C. URBANO

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	55	serving	July 10, 2024 Lunch -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Dinner -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	July 11, 2024 Full Board Meals Breakfast -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Lunch -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Dinner -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	July 12, 2024 Full Board Meals Breakfast -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Lunch -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Dinner -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	July 13, 2024 Graduation Day Full Board Meals Breakfast -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Lunch -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		
	55	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	serving	Dinner -3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice		

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	1	lot	Stage Arrangement during Graduation Can provide round tables and chairs with maximum capacity of 60 pax. Flower arrangements for stage, guest table and presidential table. Decorate the photo booth area, with tarpaulin 8m x 7m Stage dimension is 10m wide July 14, 2024		
	50	serving	Breakfast - 3 viands (meat, fish and vegetable), rice, soup, dessert and fresh fruit juice The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate paymentof utilities to be incurred		
PURPOSE:					
To be served during the conduct of International Exchange Programs and Re-entry Planning of the Filipino Young Farmers Internship Program in Taiwan on July 10-14, 2024 at RDEC, ATI Building, Elliptical Road, Diliman, Quezon City.					
Pls. submit the following eligibility documents:					
☒ _Mayor's/Business Permit					
☐ _Income Tax Return					
☒ _Notarized Omnibus Sworn Statement					
☒ _PhilGEPS Registration Number/Red Membership					
☐ _Certificate of Sole Distributorship					
Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details					

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASSED BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative