



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**PURCHASE ORDER**

SUPPLIER: **ANTHONY'S RESTAURANT**

ADDRESS: 75 MC Arthur Highway, San Juan, Balagtas,  
Bulacan

TIN:

P.O. No.:

2024-03-63

DATE:

Mar. 21, 2024

MODE OF PROCUREMENT:

NP-SMALL VALUE  
PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:

Delivery Terms: 2 WORKING DAYS

Date of Delivery:

Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		<b>Meals</b>			
		<b>April 9, 2024</b>			
	serving	Dinner - 3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup, rice, dessert, fresh fruit juices and bottled water (buffet)	15	₱ 335.00	₱ 5,025.00
		<b>April 10, 2024</b>			
	serving	Breakfast - 3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup, rice, dessert, fresh fruit juices and bottled water (buffet)	50	239.00	11,950.00
	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices	50	208.00	10,400.00
	serving	Lunch - 3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup, rice, dessert, fresh fruit juices and bottled water (buffet)	50	340.00	17,000.00
	lot	Stage arrangement Table and chairs Flowers decoration Red carpet	1	15,088.75	15,088.75
		The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred			
		<b>Purpose:</b> To be served during the Send-off Ceremony of the Young Filipino Farm Leaders Training in Japan (YFFLTPJ) Batch 2024 on April 9-10, 2024 at ATI-Central Office, Elliptical Road, Diliman, Quezon City.			

**TOTAL AMOUNT IN WORDS:**

**FIFTY-NINE THOUSAND FOUR HUNDRED THIRTY-THREE PESOS AND 75/100 ONLY**

₱ 59,433.75

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

Signature Over Printed Name of Supplier

Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III  
DIRECTOR IV

OR/BUR No.:

2024-03-451

Amount:

03-27-24

GILLIAN ROSEL SALUIB  
OIC-CHIEF ACCOUNTANT

Php. 59,433.75