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Republic of the Philippines  
Department of Agriculture

**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 | Fax No. (63-2) 8920-9792  
Email: director@ati.da.gov.ph  
URL: http://www.ati.da.gov.ph | www.e-extension.gov.ph

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## AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

### A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING ALTERNATIVE METHOD OF PROCUREMENT - NEGOTIATED PROCUREMENT - LEASE OF REAL PROPERTY AND VENUE, AND AWARD TO REOTUTAR INSTITUTE OF SCIENCE, ARTS AND TRADES, INC.

Section 53. 10 and Annex "H" D-9 of 2016 Revised IRR of RA 9184

BAC Resolution No. RD-05-02, s. 2024

WHEREAS, the Agricultural Training Institute (ATI) has approved Purchase Request (P.R.) No. PAD (ESP) FUND 2024-03-20 for lease of venue with meals, accommodations and other services for the conduct of Sowing Innovation: Empowering Agriculture Cooperators in the Development of Project Proposals and Business Plans on May 6-10, 2024 to be held at Region 1 with Approved Budget for the Contract (ABC) amounting to Three Hundred Forty Thousand Pesos Only (Php 340,000.00) in accordance to the approved End-user's Project Procurement Management Plan (PPMP);

WHEREAS, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

WHEREAS, one of the functions of the Bids and Awards Committee (BAC) is to recommend to the Head of Procuring Entity (HoPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

WHEREAS, the above cited nature of P.R. based on its corresponding specifications and terms is within the coverage of Section 53. 10 and Annex "H" D-9 of 2016 Revised implementing Rules and Regulations (IRR) of Republic Act (RA) 9184;

WHEREAS, the End-user through its justification indicated that the lease of privately-owned venue is more efficient and economical to the government. *(See attached End-user's Justification)*;

WHEREAS, as a general rule for alternative methods of procurement, advertisement and posting as prescribed in Section 21.2.1 of the IRR, may be dispensed with, except those provided in Section 54.2 of the IRR;

WHEREAS, BAC through its procurement coordinator send three requests for quotations/proposals to suppliers of known qualifications;

WHEREAS, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

WHEREAS, the supplier with lowest quotation/proposal must undergo and rated according to Table of Rating Factors for Lease of Venue as indicated in the Annex H, Appendix B, Table C of the 2016 Revised IRR of RA 9184 for the determination of reasonableness of rental rates.

WHEREAS, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

WHEREAS, ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the HoPE;

**NOW THEREFORE**, in the consideration of the foregoing, We, the BAC member, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

- 1. Recommend Alternative Method of Procurement through Negotiated Procurement - Lease of Real Property and Venue as provided in Sec. 53.10 and Annex H**

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- (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184; and*
- Recommend the approval and award by the ATI Director IV of this Resolution and Purchase Order/Contract to Reotutar Institute of Science, Arts and Trades Inc. with contract amount of Three Hundred Thirty-Eight Thousand One Hundred Fifteen Pesos only (Php 338,115.00).*

Done this 22<sup>nd</sup> day of MAY 2024 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

**LEONILA D. CAIZ** Member  
**KARL LOUISE M. SALIBIO** Member  
**ROMERMART AUBIGNE M. PEÑAMORA** Member

**KEMUEL M. BORROMEO** Vice Chairperson

**MILAGROS C. URBANO** Chairperson

**APPROVED BY:**

**REMELYN R. MACOTER, MNSA, CESO III** Director IV