



**BAGONG PILIPINAS**



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Republic of the Philippines  
Department of Agriculture

**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
URL: http://www.ati.da.gov.ph, www.e-extension.gov.ph

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## AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

### A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING ALTERNATIVE METHOD OF PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD TO SD PUBLICATION INC.

Section 53.9 and Annex “H” D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. AP-04-CC, s. 2024**

**WHEREAS**, the Agricultural Training Institute (ATI) Director/Head of Procuring Entity (HoPE) had approved the Purchase Request (P.R.) No. **ADMIN FUND 2024-03-53** to procure **Catering Services to be served during the conduct of Orientation on Strategic Performance Management Systems and other Human Resource Policies on May 8-9, 2024 at RDEC, ATI Bldg., Diliman, Quezon City** with the Approved Budget for the Contract (ABC) of **One Hundred Fifty-Nine Thousand Seven Hundred Fifty Pesos only (PhP 159,750.00)** in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of the Bids and Awards Committee (BAC) is to recommend to the HoPE the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above-cited Purchase Request of **Catering Services** is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex “H” of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGAs);

**WHEREAS**, invitations be posted thru the Philippine Government Electronic Procurement System (PhilGEPs) and procurement entity’s website and other conspicuous places and send three (3) requests for quotations/proposals to suppliers, contractors, and consultants of known qualifications;

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal, and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the HoPE.

**NOW THEREFORE**, in consideration of the foregoing, We, the BAC Members, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. *Recommend Alternative Method of Procurement through Negotiated Procurement-Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the*

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Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and

- 2. Recommend the approval and award by the ATI Director of this Resolution and Purchase Order/Contract to **SD Publication Inc.** amounting to **One Hundred Eight Thousand Nine Hundred Pesos only (Php 108,900.00)**.

Done this 24th day of APR. 2024 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

*K* KARL LOUISE M. SALIBIO Member  
*1* ROMERMART A. PEÑAMORA Member  
*2* LEONILA D. CAIZ Member

*4/23 - 4/26 on travel*  
KEMUEL M. BORROMEO  
 Vice Chairperson

*2*  
MILAGROS C. URBANO  
 Chairperson

**APPROVED BY:**

*1*  
REMELYN R. RECTOR, MNSA, CESO III  
 Director IV

