



Republic of the Philippines

Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1106  
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 Email: director@ati.da.gov.ph  
 URL: http://www.ati.da.gov.ph / www.registration.gov.ph

**PURCHASE ORDER**

SUPPLIER: REOTUTAR INSTITUTE OF SCIENCE ARTS AND TRADES INC.

ADDRESS: Lipay, Villasis, Pangasinan

TIN:

Gentlemen:

P.O. No.:

2024-05-106

DATE:

May 3, 2024

MODE OF PROCUREMENT: NP-LEASE OF REAL PROPERTY AND VENUE

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 5 WORKING DAYS	
Date of Delivery:		Payment Term: LLDAP	
STOCK NO.	UNIT	DESCRIPTION	TOTAL COST
		<b>Training Package (Food, Accommodation and Training Hall) May 6-10, 2024 Full Meals Food (Buffet) Day 1 May 6, 2024</b>	
	pax	Breakfast - Rice/fried rice, 2 viands (chicken, pork, fish or beef), egg (scramble, sunny side up, boiled), fresh fruits, brewed coffee/hot choco/ hot tea	29 220.00 6,380.00
	pax	AM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29 175.00 5,075.00
	pax	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29 400.00 11,600.00
	pax	PM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29 175.00 5,075.00
	pax	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29 225.00 6,525.00
	pax	<b>Day 2 May 7, 2024</b>	
	pax	Breakfast - Rice/fried rice, 2 viands (chicken, pork, fish or beef), egg (scramble, sunny side up, boiled), fresh fruits, brewed coffee/hot choco/ hot tea	29 220.00 6,380.00
	pax	AM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29 175.00 5,075.00
	pax	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29 400.00 11,600.00
	pax	PM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29 175.00 5,075.00
	pax	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29 225.00 6,525.00
	pax	<b>Day 3 May 8, 2024</b>	
	pax	Breakfast - Rice/fried rice, 2 viands (chicken, pork, fish or beef), egg (scramble, sunny side up, boiled), fresh fruits, brewed coffee/hot choco/ hot tea	29 220.00 6,380.00
	pax	AM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29 175.00 5,075.00
	pax	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29 400.00 11,600.00
	pax	PM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29 175.00 5,075.00
	pax	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29 220.00 6,380.00



NO.	DESCRIPTION	QTY	COST	COST
	<b>Day 4 May 9, 4</b>			
pax	Breakfast - Rice/fried rice, 2 viands (chicken, pork, fish or beef), egg (scramble, sunny side up, boiled), fresh fruits, brewed coffee/hot choco/ hot tea	29	220.00	6,380.00
pax	AM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29	175.00	5,075.00
pax	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29	395.00	11,455.00
pax	PM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29	170.00	4,930.00
pax	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29	220.00	6,380.00
	<b>Day 5 May 10, 2024</b>			
pax	Breakfast - Rice/fried rice, 2 viands (chicken, pork, fish or beef), egg (scramble, sunny side up, boiled), fresh fruits, brewed coffee/hot choco/ hot tea	29	220.00	6,380.00
pax	AM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh fruit, bottled/canned softdrinks/juice or water	29	170.00	4,930.00
pax	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29	395.00	11,455.00
pax	PM Snack - Light serving choices of cakes, local delicacies, sandwiches, pasta and fresh-fruit, bottled/canned softdrinks/juice or water	29	170.00	4,930.00
pax	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind or desserts, water or juice	29	220.00	6,380.00
pax	<b>Accommodation</b>	29		116,000.00
	5 days (May 6-10, 2024)			
pax	<b>Training Hall</b>	25		50,000.00
	5 days (May 6-10, 2024)			

Purpose: To be served in the conduct of Sowing Innovation: Empowering Agriculture Cooperators in the Development of Project Proposal and Business Plan on May 6-10, 2024 to be held in Region I.

**TOTAL AMOUNT IN WORDS:**  
**THREE HUNDRED THIRTY-EIGHT THOUSAND ONE HUNDRED FIFTEEN PESOS ONLY**

in case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

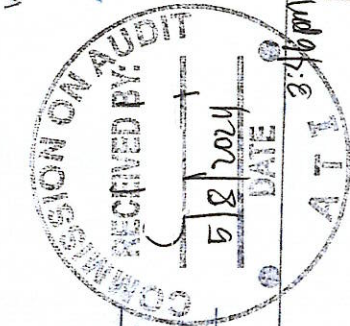
COMFORME:

*JOHN A. TABIA*

Signature Over Printed Name of Supplier

*05/03/24*

Date



Very truly yours,

*REMELYN R. RECOTER, MNSA, CESO III*  
 DIRECTOR IV

FUNDS AVAILABLE:

GILLIAN ROSE L. SALUIB  
 OIG-CHIEF ACCOUNTANT

OR/BUR No.:

2024-05-0507  
 05-04-23

Amount:

Php. 338,115