



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
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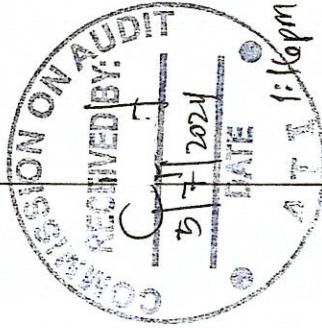
PURCHASE ORDER

SUPPLIER: SD PUBLICATIONS INC.	P.O. No.: 2024-04-93
ADDRESS: G. Araneta cor. Ma. Clara St., Quezon City	DATE: Apr. 24, 2024
TIN:	MODE OF PROCUREMENT: NP: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City		Delivery Terms: 4 WORKING DAYS			
Date of Delivery:		Payment Term: LLDAP			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	May 7, 2024				
30	servings	Dinner - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and bottled water	30	250.00	7,500.00
60	servings	May 8, 2024 (Full board) Breakfast - 3 viands; choices of vegetable, fish/meat/chicken/pork/beef, egg with soup, plain rice, fresh fruits, fruit juice/iced tea/water with free flowing coffee	60	805.00	48,300.00
60	servings	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices	60		
60	servings	Lunch - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and bottled water	60		
60	servings	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices	60		
60	servings	Dinner - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and bottled water	60		
60	servings	May 9, 2024 (Full board) Breakfast - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and coffee	60	805.00	48,300.00
60	servings	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices	60		
60	servings	Lunch - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and bottled water	60		
60	servings	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices	60		
60	servings	Dinner - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and bottled water	60		



STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	servings	<p>May 10, 2024 Breakfast - 3 viands; choices of vegetable, chicken/beef with soup, rice, dessert, fresh juices and coffee The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p> <p>Purpose: To be served during the conduct of Orientation on Strategic Performance Management System and other Human Resource Policies on May 8-9, 2024 at RDEC, ATI Bldg., Diliman, Quezon City.</p>	40	120.00	4,800.00

TOTAL AMOUNT IN WORDS:
ONE HUNDRED EIGHT THOUSAND NINE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

Very truly yours,

Bramie J. Pofena
 Signature Over Printed Name of Supplier

May 3, 2024
 Date

REMELYN R. RECOTER, MNSA, CESO III
 DIRECTOR IV

FUNDS AVAILABLE:

OR/BUR No.: 2024-04-539
04-25-24
 Amount: Php. 108,900

MAC Secretariat Office
 APR 26 2024
 1:40