



DATE: 05/10/2024

PURCHASE REQUEST NO.: PPD (RICE) FUND 2024-05-28

CANVASS NO. 19

REQUEST FOR QUOTATION

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

AK

MILAGROS C. URBANO
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			<p>June 3 to 7, 2024 Meals inclusions June 3, 2024: Dinner June 4, 2024: Full-board meals June 5, 2024: Full-board meals June 6, 2024: Full-board meals June 7, 2024: Breakfast Meal requirements Breakfast (Filipino, American or Continental Style) Main: 2 viand choices (sausage, chicken), pastry (waffles/bread/hotcakes), rice, fresh fruits, hot chocolate, coffee and fruit juice Lunch and dinner shall include: 2 viands choices of fish (except cream dory) and meat (chicken/beef), with vegetables, salad, soup, rice, dessert and drink Snacks on AM/PM shall include: Traditional merienda, pasta, pastries with drink Others: Free-flowing coffee, tea and water The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p>		

PURPOSE:

To be served during the conduct of the activity entitled, "Empowering Filipino Agriculture Value Chain Actors: Development of Extension and Training Roadmap for Priority Commodities (Luzon Cluster)" on June 3 to 7, 2024 at RDEC, ATI, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
 DELIVERY PERIOD: _____
 WARRANTY PERIOD: _____
 PRICE VALIDITY: _____
 CANVASSER BY: _____
 DATE: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative