



**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE  
BIDS AND AWARDS COMMITTEE**

**A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING AN ALTERNATIVE METHOD OF  
PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD**

**TO PUNO FOOD SERVICES**

Section 53.9 and Annex “H” D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. COMD-05-02 s. 2024**

**WHEREAS**, the Agricultural Training Institute (ATI) Director/Head of Procuring Entity (HoPE) had approved Purchase Request (P.R.) No. **CDMD FUND 2024-04-17** for the procurement of meals to be served during the conduct of the Mastering the Art of Facilitation: Empowering ATI Central Office Staff, with an Approved Budget for the Contract (ABC) of **Ninety-Six Thousand Pesos (Php 96,000.00)** in accordance to the End-user’s Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of the Bids and Awards Committee (BAC) is to recommend to the HoPE the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above-cited PR of **Meals** is not covered by Shopping under Section 52 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex “H” of 2016 Revised IRR of RA 9184 for National Government Agencies (NGAs);

**WHEREAS**, invitations be posted thru the Philippine Government Electronic Procurement System (PhilGEPs) and procurement entity’s website and other conspicuous places and send three (3) requests for quotations/ proposals to suppliers, contractors, and consultants of known qualifications;

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal, and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the HoPE;

**WHEREAS**, the BAC through the Technical Working Group (TWG) for Goods and Services conducted a technical evaluation of the quotations submitted by the following suppliers:

Supplier	Quotation
Anthony’s Restaurant	P77,000.00
Puno Food Services	P84,000.00
SD Publications Inc.	P84,000.00

**WHEREAS**, Anthony's Restaurant, with lowest quotation/proposal has a fair rating on its performance evaluation, hence, did not comply with the terms of reference (TOR) set by the End-user indicating that supplier must submit at least three (3) very satisfactory ratings for the past six (6) months;

**WHEREAS**, the two (2) remaining bidders quoted/proposed the same amount, however, only Puno Food Services has complied with the aforementioned requirement since SD Publications Inc. has a satisfactory rating on its performance evaluation;

**WHEREAS**, having satisfied the requirements in the TOR, the TWG for Goods and Services recommends that Puno Food Services is responsive for this purpose;

**WHEREAS**, the BAC further evaluated the aforementioned proposal and agreed to adopt the TWG's recommendation and declare Puno Food Services as the Responsive Supplier.

**NOW THEREFORE**, in the consideration of the foregoing, We, the BAC Members, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. *Recommend Alternative Method of Procurement through Negotiated Procurement-Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and*
2. *Recommend the approval and award by the ATI Director IV of this Resolution and Purchase Order/Contract to the responsive supplier, Puno Food Services amounting to **Eighty-Four Thousand Pesos Only (Php 84,000.00)**.*

Done this 20th day of MAY 2024 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

**ROMERMART A. PEÑAMORA**  
Member

**KARL LOUISE M. SALIBIO**  
Member

**LEONILA D. CAIZ**  
Member

**KEMUEL M. BORROMELO**  
Vice Chairperson

**MILAGROS C. URBANO, DPA**  
Chairperson

**APPROVED BY:**

**REMELYN B. RECOTER, MNSA, CESO III**  
Director IV

BAC Secretariat Office  
MAY 20 2024  
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BAC Resolution No. \_\_\_\_\_ S. \_\_\_\_\_