



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**REQUEST FOR QUOTATION**

DATE: 06/04/2024

PURCHASE REQUEST NO.: CDMD FUND 2024-05-20

CANVASS NO. 17

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

**MILAGROS C. URBANO**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	32	serving	<p><b>Food for July 8-12, 2024</b>            Breakfast (3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) -buffet            AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)            Lunch (3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) -buffet            PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)            Dinner (3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) -buffet            Flowing Coffee and Water            Note: Prospective supplier must have a satisfactory rating feedback from previous contract.            The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event &amp; shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p>		
<p>PURPOSE:            To be served during the conduct of the Training on Extension Management (Batch 1) on July 8-12, 2024 at ATI Mess Hall, ATI Compound, Diliman, Quezon City.</p> <p>Pls. submit the following eligibility documents:  <input checked="" type="checkbox"/> Mayor's/Business Permit  <input checked="" type="checkbox"/> Income Tax Return  <input checked="" type="checkbox"/> Notarized Omnibus Sworn Statement  <input checked="" type="checkbox"/> PhilGEPS Registration Number/Red Membership  <input type="checkbox"/> Certificate of Sole Distributorship</p> <p>Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details</p>					

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_  
 CANVASS BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative