



REQUEST FOR QUOTATION

DATE: 06/04/2024

PURCHASE REQUEST NO.: CDMD FUND 2024-05-21

CANVASS NO. 20

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	17	pax	July 3-5, 2024 (3 days) Full board meals Breakfast AM Snack Lunch PM Snack Dinner Inclusion 1. Hot coffee and chocolate drinks 2. Over flowing water 3. Peanuts and candies per table Terms of Reference 1. Supplier must submit 3 very satisfactory certification from the last 6 months 2. The consumption of water and light in the use of catering function shall be borne by caterer (1-30 pax 100/day) 3. No cream dory in the menu 4. Attached is the menu for reference		

PURPOSE:

To be served during the CDMD FY 2024 Midyear Performance Review and FY 2026 Budget Execution Workshop on July 3-5, 2024.

Pls. submit the following eligibility documents:

- ☒ Mayor's/Business Permit
☐ Income Tax Return
☒ Notarized Omnibus Sworn Statement
☒ PhilGEPS Registration Number/Red Membership
☐ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASSED BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative