



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRADING CORPORATION
ATI Building, Elliptical Road, Diliman,
Tel. Nos. (63-2) 8929-8541 to 49 & 8
Email: director@ati.da.gov.ph
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PURCHASE ORDER

SUPPLIER: PUNO FOOD SERVICES
ADDRESS: 235 Sulukan San Gabriel, Sta Maria, Bulacan

P.O. No.:	2024-05-130
DATE:	May 28, 2024
MODE OF PROCUREMENT:	NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: Date of Delivery:		Delivery Terms: 5 WORKING DAYS Payment Term: LDDAP			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	serving	July 22, 2024 Lunch (Buffet) - Rice, 3 viands, dessert, and fresh juice/softdrinks	87	290.00 ₱	25,230.00
	serving	PM Snack (Buffet) - 1 viand with fresh juice	87	110.00	9,570.00
	serving	Dinner (Buffet) - Rice, 3 viands, dessert, and fresh juice/softdrinks	87	290.00	25,230.00
	serving	July 23-25, 2024 Breakfast (Buffet) - Rice, 2 viands and fruits	87	200.00	52,200.00
	serving	AM Snack (Buffet) - 1 viand with fresh juice	87	100.00	26,100.00
	serving	Lunch (Buffet) - Rice, 3 viands, dessert, and fresh juice/softdrinks	87	290.00	75,690.00
	serving	PM Snack (Buffet) - 1 viand with fresh juice	87	100.00	26,100.00
	serving	Dinner (Buffet) - Rice, 3 viands, dessert, and fresh juice/softdrinks	87	290.00	75,690.00
	serving	July 26, 2024 Breakfast (Buffet) - Rice, 2 viands and fruits	87	200.00	17,400.00
	serving	AM Snack (Buffet) - 1 viand with fresh juice	87	110.00	9,570.00
	serving	Lunch (Buffet) - Rice, 3 viands, dessert, and fresh juice/softdrinks	87	290.00	25,230.00
Note: Inclusion of following items: -Buffet table set-up -Free flowing purified water, unlimited coffee, tea, creamer and brown sugar during the whole duration of the activity -Use of catering equipments (10 round tables, long buffet tables, table and chair cover) The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred					
Purpose: To be served during the activity entitled Fueling Progress and Mapping Future Success: ATI's FY 2024 Midyear Performance Review and Planning Workshop on July 22-26, 2024 at Function Hall, RDEC Bldg., ATI Compound, Elliptical Road, Diliman, Quezon City.					
			BAC Secretariat Office RECEIVED JUN 10 2024 BY: _____		

TOTAL AMOUNT IN WORDS:

THREE HUNDRED SIXTY-EIGHT THOUSAND TEN PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

Very truly yours,

Signature Over Printed Name of Supplier

Signature Over Printed Name of Supplier

DATE JUNE 13 2024

Date _____

FUNDS AVAILABLE:

1
GILLIAN ROSE L. SALUIB
OIC-CHIEF ACCOUNTANT

OR/BUR No.: 2024-05-692
Amount: 05-31-24
b/b: 368 PID