



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
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REQUEST FOR QUOTATION

DATE: 06/20/2024 PURCHASE REQUEST NO.: PPD FUND 2024-06-34 CANVASS NO. 35

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

for
MILAGROS C. URBANO
BAC Chairman *6/20*

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
37		serving	August 5, 2024 (Buffet) Dinner - Rice, 3 viands, dessert, and fresh juice/softdrinks		
43		serving	August 6-8, 2024 (Buffet) Breakfast - Rice, 2 viands and fruits		
43		serving	AM Snack - 1 viand with fresh juice		
43		serving	Lunch - Rice, 3 viands, dessert, and fresh juice/softdrinks		
43		serving	PM Snack - 1 viand with fresh juice		
43		serving	Dinner - Rice, 3 viands, fresh fruit, and fresh juice/softdrinks		
43		serving	August 9, 2024 (Packed) Breakfast - Rice, 2 viands and fruits		
43		serving	AM Snack - 1 viand with fresh juice		

PURPOSE:
To be served during the activity entitled Foundations of Agriculture and Fisheries Extension (AFE) Governance: The Fundamentals of Policy, Planning, Monitoring and Evaluation (PPME) Batch 2 on August 5-9, 2024 at Mess Hall, ATI Compound, Elliptical Road, Diliman, Quezon City.

- Pls. submit the following eligibility documents:
- ☒ Mayor's/Business Permit
 - ☐ Income Tax Return
 - ☒ Notarized Omnibus Sworn Statement
 - ☒ PhilGEPS Registration Number/Red Membership
 - ☐ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____
CANVASSSED BY: _____
DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative