



**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE
BIDS AND AWARDS COMMITTEE**

**A RESOLUTION DECLARING COMMERCE FIRST, INC. AS THE LOWEST CALCULATED AND
RESPONSIVE BIDDER FOR THE PROCUREMENT OF ADOBE CREATIVE CLOUD – ALL APPS**

ANNUAL SUBSCRIPTION RENEWAL

(ITB-ATI-CO-2024-15/PhilGEPS Ref. No. 10873776)

BAC Resolution No. 06-05, series of 2024

WHEREAS, Republic Act (RA) No. 9184 otherwise known as “The Government Procurement Reform Act” created the Bids and Awards Committee (BAC) to ensure among others that the Procuring Entity (PE) abides by the standard set forth by the said act;

WHEREAS, Section 10, Rule IV of the Implementing Rules and Regulations (IRR) of RA 9184 provides that all procurement shall pass through competitive bidding except as otherwise provided for under Rule XIV;

WHEREAS, the **Procurement of Adobe Creative Cloud – All Apps Annual Subscription Renewal**, not being an exemption, must necessarily pass through competitive bidding;

WHEREAS, the Agricultural Training Institute (ATI) posted the Invitation to Bid for the aforementioned Project with an Approved Budget for the Contract (ABC) amounting to **One Million Seven Hundred Five Thousand Pesos only (Php 1,705,000.00)**, in the Philippine Government Electronic Procurement System (PhilGEPS) Website (PhilGEPS Ref. No. 10873776/ITB No. ATI-CO-2024-15) and the ATI Website;

WHEREAS, in response to the said posting, two (2) prospective bidders namely Commerce First, Inc. and Ynzal Marketing Corp. bought the bidding documents from the BAC Secretariat and submitted their bid proposals before the bid opening held on June 10, 2024;

WHEREAS, during the Bid Opening, it was found out that having complied with the eligibility/technical and financial requirements, the two (2) bidders were declared as “**ELIGIBLE**” to participate in the bidding and thus rated as “**PASSED**”;

Name of Bidder	Bid Amount as Read (Php)
Commerce First, Inc.	1,595,154.00
Ynzal Marketing Corp.	1,619,244.00

WHEREAS, the Technical Working Group (TWG) for Goods and Services conducted a careful examination, validation, and verification of all eligibility documents technical and financial documents required including post-qualification documents as required by RA 9184 and its IRR to the lowest eligible bidder, **Commerce First, Inc.** and found to be “**Responsive**” to the ATI’s requirements with a Bid Amount as Calculated amounting to One Million Five Hundred Ninety-Five Thousand One Hundred Fifty-Four Pesos only (Php 1,595,154.00). (see attached Bid Evaluation Report and Post Qualification Evaluation Report of BAC TWG);

WHEREAS, the BAC further evaluated the aforementioned bid proposal and agreed to adopt the TWG’s recommendation and declare **Commerce First, Inc.** as the **LOWEST CALCULATED AND RESPONSIVE BIDDER**;


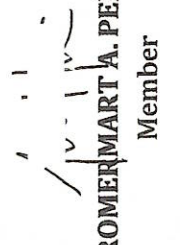
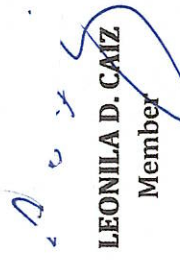

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NOW, THEREFORE, in consideration of the foregoing, We, the BAC Members, hereby **RESOLVE AS IT HEREBY RESOLVED** to:


1. Declare Commerce First, Inc. as the Lowest Calculated and Responsive Bidder for the Adobe Creative Cloud – All Apps Annual Subscription Renewal;
2. Recommend for the approval of the award of the said Contract to Commerce First, Inc. and its Bid Amount as calculated amounting to **One Million Five Hundred Ninety-Five Thousand One Hundred Fifty-Four Pesos only (Php 1,595,154.00)**; and
3. Recommend for Approval by the ATI Director IV of the foregoing findings and recommendations.

Done this 27th day of JUNE 2024 at Agricultural Training Institute Bldg., Elliptical Road, Diliman, Quezon City.

THE BIDS AND AWARDS COMMITTEE:

 KARL LOUISE M. SALIBIO Member	 ROMER MART A. PEÑAMORA Member	 LEONILA D. CAIZ Member
 KEMUEL M. BORROMELO Vice Chairperson	MILAGROS C. URBANO Chairperson	

APPROVED BY:


REMELYN R. RECOY, MNSA, CESO III
Director IV

Date: _____