



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila, 1100
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 | Fax No. (63-2) 8920-9792
 Email: director@ati.da.gov.ph
 URL: <http://www.ati.da.gov.ph> | www.e-extension.gov.ph

Ref. No. 2024- 07-14101

NOTICE TO PROCEED

MR. NINIO R. BAUTISTA
 President
SONKKENS OFFICE EQUIPMENT TRADING
 B1 L28 City Park Subd., Sabang, 4217
 Lipa City, Batangas
 Contact No.: (02) 8255-5270/0917-548-8412
 Email: sonkkenalofficeequipment@gmail.com/
aa-sonkkenalofficeequipment@gmail.com

Dear **Mr. BAUTISTA**:

The attached **CONTRACT-AGREEMENT** having been approved, notice is hereby given to **SONKKENS OFFICE EQUIPMENT TRADING**, that the delivery may commence for the **Procurement of Paper Products to be used for the Production of the Information, Education and Communication (IEC) and other Promotional Materials (PHILGEPS Ref. No. 10702989/ITB-ATI-CO-2024-10)** effective one (1) day upon signing of conforme.

With this, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the Agricultural Training Institute (ATI).

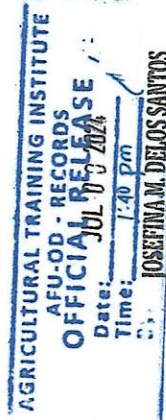
Thank you.

Truly yours,

REMELYN R. RICOTER, MNSA, CESO III
 Director IV

CONFORME:

Name and signature of the Bidder's Representative
 7/6/2024
 Date Received



Masigamang Agrikultura, Maunlad na Ekonomiya

ISO 9001:2015 Certified
 C.R. No. TUV100 05 3040