



DATE: 07/04/2024

PURCHASE REQUEST NO.: PAD (RBO) FUND 2024-06-60

CANVASS NO. 6A

REQUEST FOR QUOTATION

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
BAC Chairman *MD*

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Meals		
	50	pax	November 10, 2024 (packed) Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and soft drinks		
	70	pax	November 11, 2024 (buffet) Breakfast - egg, 2 viands (meat and fish), rice, fruits		
	70	pax	AM Snack - light serving choices of either cakes, local delicacies, pasta, sandwiches, burger with juices		
	70	pax	Lunch - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and soft drinks		
	70	pax	PM Snack - light serving choices of either cakes, local delicacies, pasta, sandwiches, burger with juices		
	50	pax	Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and soft drinks		
	50	pax	November 12, 2024 (packed) Breakfast - egg, 2 viands (meat and fish), rice, fruits		
	1	lot	Stage Arrangement (November 11, 2024) Table and chairs Flowers decoration Red carpet Note: Overflowing tea, hot chocolate, coffee and water The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

PURPOSE:

Meals and stage arrangement for the Filipino Young Farmers Internship Program in Taiwan (FYFIPT) Batch 5 Send-off Ceremony on November 11, 2024 at the ATI-RDEC, Elliptical Road, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____
CANVASS BY: _____
DATE: _____
Signature Over printed name of proprietor/Manager
or Authorized Representative