

 Republic of the Philippines Department of Agriculture AGRICULTURAL TRAINING INSTITUTE ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792 Email: director@ati.da.gov.ph URL: http://www.ati.da.gov.ph www.e-extension.gov.ph			PURCHASE ORDER		
SUPPLIER: PUNO FOOD SERVICES		P.O. No.: 2024-06-162			
ADDRESS: 235 San Gabriel, Sta Maria, Bulacan		DATE: June 19, 2024			
TIN:		MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT			
Gentlemen:					
Please furnish this Office the following article(s) subject to the terms and conditions contained herein.					
Place of Delivery:		Delivery Terms: 3 CALENDAR DAYS			
Date of Delivery:		Payment Term: LLDAP			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	
				TOTAL COST	
	serving	Food for June 23, 2024 Breakfast (3 viands choices of vegetables, fish meat - chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	10	200.00 ₱	
	serving	AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)	10	120.00	
	serving	Lunch (3 viands choices of vegetables, fish meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	17	310.00	
	serving	PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)	17	120.00	
	serving	Dinner (3 viands choices of vegetables, fish meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	17	310.00	
		Flowing coffee and water			
	serving	Food for June 24, 2024 Breakfast (3 viands choices of vegetables, fish meat - chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	85	200.00	
	serving	AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)	85	110.00	
	serving	Lunch (3 viands choices of vegetables, fish meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	85	300.00	
	serving	PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)	85	110.00	
	serving	Dinner (3 viands choices of vegetables, fish meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	85	300.00	
		Flowing coffee and water			
	serving	Food for June 25, 2024 Breakfast (3 viands choices of vegetables, fish meat - chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	85	200.00	
	serving	AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)	85	110.00	
	serving	Lunch (3 viands choices of vegetables, fish meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	85	300.00	
	serving	PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)	17	120.00	
	serving	Dinner (3 viands choices of vegetables, fish meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet	17	310.00	
		Flowing coffee and water			

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Note: Prospective supplier must have a satisfactory rating feedback from previous contract. The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate paymentof utilities to be incurred Pupose: To be served during the 2-Day Exploratory Meeting with LeMMCAP National Officers on June 23-25, 2024 at ATI Training Hall, ATI Compound, Diliman, Quezon City.			

TOTAL AMOUNT IN WORDS:
ONE HUNDRED SIXTY-ONE THOUSAND SIX HUNDRED FORTY PESOS ONLY **₱ 161,640.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

Very truly yours,

REMELYN R. VICTORIA, MNSA, CESO III
DIRECTOR IV

[Signature]
Signature Over Printed Name of Supplier
6/24/24
Date

FUNDS AVAILABLE:	GILLIAN ROSE L. SALUIB OIC-CHIEF ACCOUNTANT OR/BUR No.: 2624 - 04 - 874 64 - 19 - 24 Amount: p/p - 161,640
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BAC Secretariat Office
JUN 20 2024
BY: 10:25

RECEIVED
25 JUN 2024
1:34pm