

Republic of the Philippines
AGRICULTURAL TRAINING INSTITUTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the AGRICULTURAL TRAINING INSTITUTE in the CSC website:


MARISA O. GALGO
HRMO

Date: July 22, 2024

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-------------------------|------------------------|----------------|---------------------------------------|-------------------------------------|-------------------------------------|---|----------------------------|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Media Production Specialist II | OSEC-DAB-MPXS2-3-1998 | 15 | 36,619.00 | Bachelor's Degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service Professional/ Second level eligibility | N/A | ATI Regional Training Center VIII, VISCA, Baybay, Leyte |
| 2 | Media Production Specialist II | OSEC-DAB-MPXS2-5-1998 | 15 | 36,619.00 | Bachelor's Degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service Professional/ Second level eligibility | N/A | ATI Regional Training Center VII, Tagbilaran City, Bohol |
| 3 | Training Specialist I | OSEC-DAB-TRNSP1-29-2014 | 11 | 27,000.00 | Bachelor's Degree relevant to the job | None required | None required | Career Service Professional/ Second level eligibility | N/A | ATI Regional Training Center XIII, Los Angeles, Butuan City |
| 4 | Development Management Officer I | OSEC-DAB-DMO1-162-2014 | 11 | 27,000.00 | Bachelor's Degree relevant to the job | None required | None required | Career Service Professional/ Second level eligibility | N/A | ATI Regional Training Center XII, San Felipe, Tantaran, South Cotabato |

Interested and qualified applicants should signify their interest in writing. Kindly indicate the plantilla item of the position being applied for. Attach the following documents to the application letter and send to the address below not later than **August 5, 2024**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Work Experience Sheet (Attachment to CS Form No. 212) which can be downloaded at www.csc.gov.ph;
3. Performance rating **in the last rating period** (if applicable);
4. **Authenticated** certificate of eligibility/rating/license; and
5. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARISA O. GALGO
Head, HRMO, AFU-OD
Elliptical Road, Diliman, Quezon City
hrmo.co@ati.da.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.