



REQUEST FOR QUOTATION

DATE: 07/29/2024

PURCHASE REQUEST NO.: CDMD FUND 2024-07-31

CANVASS NO. 31

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	32	serving	<p>Food for August 12-16, 2024</p> <p>Breakfast (3 viands choices of vegetables, fish, meat - chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - Buffet</p> <p>AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)</p> <p>Lunch (3 viands choices of vegetables, fish, meat - chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - Buffet</p> <p>PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)</p> <p>Dinner (3 viands choices of vegetables, fish, meat - chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - Buffet</p> <p>Flowing brewed coffee and water</p> <p>Note: Prospective supplier must have a satisfactory rating feedback from previous contract.</p> <p>The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p>		

PURPOSE:
To be served during the conduct of the Training on Extension Management (Batch 1) on August 12-16, 2024 at RDEC Hall, ATI Compound, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASS BY: _____

DATE: _____