



**REQUEST FOR QUOTATION**

DATE: 07/29/2024

PURCHASE REQUEST NO.: **ISD FUND 2024-04-25**

CANVASS NO. 18

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

**MILAGROS C. URBANO**

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	7	license	<b>Renewal of Subscription of Zoom Meeting</b> 1 year subscription Specification: Can host 100 participants 1 GB Recording Breakout Rooms Host Controls Polling 24 hours Meeting Duration		
	2	license	<b>Renewal of Subscription of Zoom Video Webinar</b> 1 year subscription License can host 500 attendees Exportable registrants and attendance list Livestreaming and cloud recording Detailed audience engagement reports  Subscription Period: September 28, 2024 - September 28, 2025 Account No: 5051444369		

**PURPOSE:**  
 For official use of Agricultural Training Institute especially on the conduct of various meetings and webinars.

Pls. submit the following eligibility documents:  
 Mayor's/Business Permit  
 Income Tax Return  
 Notarized Omnibus Sworn Statement  
 PhilGEPS Registration Number/Red Membership  
 Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative

CANVASSED BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_