



REQUEST FOR QUOTATION

DATE: 08/21/2024

PURCHASE REQUEST NO.: ISD FUND 2024-08-47

CANVASS NO. 37

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	2	unit	Transportation Rental (Van) September 3-7, 2024 10-12 seating capacity per vehicle Itinerary: September 3 and 7, 2024 Sept. 3: Davao Airport to Accommodation/Lodging in Davao City Sept. 7: From Lodging to Davao Airport		
	2	unit	Sept. 4: AM: Lodging to Lyceum of the Philippines University PM: Lyceum of the Philippines University to Lodging		
	2	unit	Sept. 5: AM: Lodging to Lyceum of the Philippines University PM: Lyceum of the Philippines University to Lodging		
	2	unit	Sept. 6: AM: Lodging to Lyceum of the Philippines University PM: Lyceum of the Philippines University to Lodging		

PURPOSE:

To be used to transport ATI participants at the National eLearning Conference 2024 in Davao City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
 DELIVERY PERIOD: _____
 WARRANTY PERIOD: _____
 PRICE VALIDITY: _____

CANVASSER BY: _____
 DATE: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative