



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 | Fax No. (63-2) 8920-9792
 Email: director@ati.da.gov.ph
 URL: http://www.ati.da.gov.ph | www.e-extension.gov.ph

REQUEST FOR QUOTATION

DATE: 08/16/2024

PURCHASE REQUEST NO.: PAD (OA) FUND 2024-07-69C

CANVASS NO. 84

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
 BAC Chairman

| ITEM NO. | QTY | UNIT | ITEM AND DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-----|------|--|------------|-------|
| | 10 | unit | <p>Van Rental Transportation from the accommodation to venue for 2 days (November 24 & 29, 2024) 2 trips each Day 0 (arrival) and Day 4 (departure) - for foreign delegates With a seating capacity of 5-6 individuals; Must be for public utility and/or government registered No. of units to be rented: 10 units Inclusive of drivers, fuel cost, toll fees, parking charges Itinerary: Vehicle parts must be functioning well such as but not limited to vehicle brakes, signal lights, tire pressure, and air conditioning system among other relevant parts/functions. Maintenance of the vehicle shall be the responsibility of the rental company. In case of mechanical error/failure occurred, the rental company shall replace the vehicle.</p> | | |

PURPOSE:

For the conduct of the 1st International Participatory Guarantee System Summit on November 25-29, 2024 in Quezon City, National Capital Region.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASS BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
 or Authorized Representative