



REQUEST FOR QUOTATION

DATE: 09/04/2024

PURCHASE REQUEST NO.: ADMIN FUND 2024-08-133

CANVASS NO. 112

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	1	package	<p>Strength Leadership Towards Innovative Training and Extension</p> <p>Date: October 14-15, 2024</p> <p>Activities to be conducted:</p> <ol style="list-style-type: none"> 1. Identification of Top 5 Strength using the internationally recognized GALLUP Strengths Assessment for Individual and Team Development; 2. Leadership Training 3. Coaching <p>Service Provider shall be:</p> <ol style="list-style-type: none"> 1. Should have at least six (6) years of experience as a facilitator, metacoach and organizational development training for professional 2. Activities and facilitation should be highly engaging and should be towards enhancement of team awareness alongside relationship and communication skills; with emphasis on personal leadership and team accountability 3. Uses structured learning experiences, group and team coaching, improvisation sessions and mini-lectures; 4. Uses the internationally recognized GALLUP Strengths Assessment for Individual and Team Development; and 5. Can apply neuro-linguistic programming and neuro-semantics as tools for team and value formation 		

PURPOSE:

To be served during the Strength Leadership Towards Innovative Training and Extension on October 14-15, 2024.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative

CANVASSED BY: _____

DATE: _____