



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
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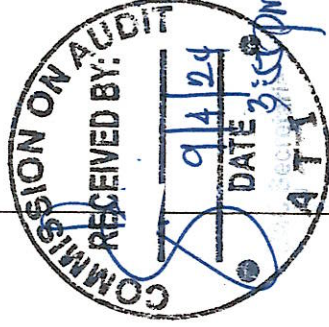
PURCHASE ORDER

SUPPLIER: **PUNO FOOD SERVICES**
 ADDRESS: 235 San Gabriel, Sta Maria, Bulacan

P.O. No.: 2024-08-212
 DATE: August 13, 2024
 MODE OF PROCUREMENT: NP-SMALL VALUE
 PROCUREMENT

TIN:
 Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

STOCK NO.	UNIT	DESCRIPTION	QTY	Delivery Terms: 3 WORKING DAYS	
				UNIT COST	TOTAL COST
		Meals			
	pax	November 10, 2024 (packed) Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and soft drinks	50	310.00 ₱	15,500.00
	pax	November 11, 2024 (buffet) Breakfast - egg, 2 viands (meat and fish), rice, fruits	70	200.00	14,000.00
	pax	AM Snack - light serving choices of either cakes, local delicacies, pasta, sandwiches, burger with juices	70	110.00	7,700.00
	pax	Lunch - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and soft drinks	70	310.00	21,700.00
	pax	PM Snack - light serving choices of either cakes, local delicacies, pasta, sandwiches, burger with juices	70	110.00	7,700.00
	pax	Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and soft drinks	50	310.00	15,500.00
	pax	November 12, 2024 (packed) Breakfast - egg, 2 viands (meat and fish), rice, fruits	50	200.00	10,000.00
	lot	Stage Arrangement (November 11, 2024) Table and chairs Flowers decoration Red carpet	1	25,500.00	25,500.00
<p>Note: Overflowing tea, hot chocolate, coffee and water The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p>					
<p>Purpose: Meals and stage arrangement for the Filipino Young Farmers Internship Program in Taiwan (FYFIPT) Batch 5 Send-off Ceremony on November 11, 2024 at the ATI-RDEC, Elliptical Road, Diliman, Quezon City.</p>					


TOTAL AMOUNT IN WORDS:

ONE HUNDRED SEVENTEEN THOUSAND SIX HUNDRED PESOS ONLY ₱ 117,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

COMFORME:

Very truly yours,


 Signature Over Printed Name of Supplier
 8/29/24
 Date


REMEDIOS KIKELLUTER, MNSA, CESO III
 DIRECTOR IV

FUNDS AVAILABLE:

OR/ BUR No.: 2024-08-124
 Amount: ₱ 117,600.00