



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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 URL: http://www.ati.da.gov.ph | www.e-extension.gov.ph

**PURCHASE ORDER**

**SUPPLIER: RIELOU GENERAL MERCHANDISE**  
 ADDRESS: BLK 1 & 2 SOCORRO AVENUE, BUENSUCESO  
 HOMES III PARANAQUE CITY

P.O. No.: 2024-09-231  
 DATE: Sept. 5, 2024  
 MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

TIN:

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 5 WORKING DAYS	
Date of Delivery:		Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	TOTAL COST
	set	<b>Promotional Kits</b> Customized promotional tote bag - 35cm x 40cm Customized Tumbler - approx. 20.7cm x 7.1cm x 23.3cm, olive green colored, made of stainless steel, double-walled, printed with theme Customized ID lace and holder Customized polo shirt with printed event's theme (olive green or army green with white color in collar and sleeve)	80 ₱ 1,635.00 ₱ 130,800.00
	pc	<b>Event Barong Tagalog</b> Various sizes; separate design for men and women Embroidered with institutional logo and designs related to urban gardening	25 2,500.00 62,500.00
	pc	<b>Mock Cheques</b> 3ft x 2ft with at least 5mm white foam board; colored	6 2,198.00 13,188.00
	pc	<b>Awarding Plaques</b> Glass-made, multi-colored, with mixed media (engraved, paint coated); 8 x 6in with wood-glass stand	6 3,000.00 18,000.00
	pc	<b>Awarding Plaques</b> Glass-made, multi-colored, with mixed media (engraved, paint coated); 10inx 8in with wood-glass stand	2 3,480.00 6,960.00
	pc	<b>Awarding Plaques</b> Glass-made, multi-colored, with mixed media (engraved, paint coated); 12inx 10in with wood-glass stand	2 4,000.00 8,000.00
	pc	<b>Awarding Plaques</b> Glass-made, multi-colored, with mixed media (engraved, paint coated); 14inx 12in with wood-glass stand	2 5,000.00 10,000.00
Purpose: For the conduct of the National Culminating Activity for the Search for the Best Urban and Peri-urban Agriculture Garden on September 12, 2024.			

Stamp: **SEP 05 2024**  
 BAC Secretariat Office  
 Signature: [Signature]

**TOTAL AMOUNT IN WORDS:**

**TWO HUNDRED FORTY-NINE THOUSAND FOUR HUNDRED FORTY-EIGHT PESOS ONLY**

₱ 249,448.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

[Signature]  
 Signature Over: Printed Name of Supplier

SEP. 11, 2024  
 Date



Very truly yours,

[Signature]  
**BELEMELYN R. RECOTER, MNSA, CFSO III**  
 DIRECTOR IV

FUNDS AVAILABLE:

OR/BUR No.: 2024-09-1315  
 001-06-24  
 Amount: php. 249,448

**GILLIAN ROSE L. SALUIB**  
 OIC-CHIEF ACCOUNTANT