



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
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**PURCHASE ORDER**

**SUPPLIER: PUNO FOOD SERVICES**  
ADDRESS: 235 San Gabriel, Sta Maria, Bulacan

P.O. No.: 2024-09-240  
DATE: Sept. 17, 2024

TIN:  
Gentlemen:

MODE OF PROCUREMENT: NP-SMALL VALUE  
PROCUREMENT

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

STOCK NO.	UNIT	DESCRIPTION	QTY	Delivery Terms: 4 CALENDAR DAYS	
				UNIT COST	TOTAL COST
	pax	<b>Ingress Food</b> <b>October 2, 2024</b> Lunch (3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup rice, dessert, fresh fruit juice and bottled water)	30	350.00 ₱	10,500.00
	pax	<b>October 3, 4, and 5, 2024</b> Breakfast (3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup rice, dessert, fresh fruit juice and bottled water) AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice) Lunch (3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup rice, dessert, fresh fruit juice and bottled water) PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice) Dinner (3 viands choices of vegetables, fish meat-chicken/ pork/beef with soup rice, dessert, fresh fruit juice and bottled water)  Note: Prospective supplier must have a satisfactory rating feedback from previous contract.	30	1,050.00	94,500.00



SEP 23 2024

**TOTAL AMOUNT IN WORDS:**

**ONE HUNDRED FIVE THOUSAND PESOS ONLY** ₱ 105,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME: Very truly yours,

JDT EVANGELISTA  
Signature Over Printed Name of Supplier  
9 (27/24)  
Date

REMELYN R. REAOTER/MNSA, CESO III  
DIRECTOR IV

**FUNDS AVAILABLE:**

**GILLIAN ROSE J. SALUIB**  
OIC-CHIEF ACCOUNTANT

OR/BUR No.: 2024-09-1389  
Amount: 09-18-24  
p. 105, 602