



Republic of the Philippines
Department of Agriculture

AGRICULTURAL TRAINING INSTITUTE

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AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

A RESOLUTION RECOMMENDING ALTERNATIVE METHOD OF PROCUREMENT THROUGH SHOPPING AND RECOMMENDING OF AWARD TO TWENTY 8 OFFICE SUPPLIES TRADING

Section 52.1 (a) - Unforeseen Contingencies with ABCs < Php 200,000.00

Section 52.1 (b). Procurement of ordinary or regular office supplies with ABCs < Php. 1,000,000

BAC Resolution No. AFV-11-U, s. 2024

WHEREAS, for the purposes of economy and efficiency in all aspects of government procurement, the Agricultural Training Institute (ATI) resorts to the above-mentioned Alternative Mode of Procurement consistent with the Rule XVI of the Implementing Rules and Regulations (IRR) of Republic Act No. (R.A.) 9184;

WHEREAS, the ATI Director/Head of Procuring Entity (HoPE) had approved Purchase Request (P.R.) No. **ADMIN FUND 2024-10-158** to procure **additional various office supplies for 2nd Semester with the Approved Budget for the Contract (ABC) of Four Hundred Ninety-One Thousand Five Hundred Ninety-Seven Pesos and 20/100 only (Php 491,597.20)** in accordance to the Annual Procurement Plan (APP);

WHEREAS, the ATI-Bids and Awards Committee (BAC) was tasked to evaluate the P.R. No. **ADMIN FUND 2024-10-158** for the procurement of **various office supplies** which will be used by the ATI;

WHEREAS, the following are the reasons for the purchase of the said good:

1. The good is considered as regular or ordinary office supplies and equipment not available in Procurement Service (PS).
2. That the amount involved is within the threshold of Shopping as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGAs).
3. ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure.
4. That the ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the HoPE.

WHEREAS, based on the Abstract of Quotation, there is a discrepancy with the lowest and responsive bidder, **TWENTY 8 OFFICE SUPPLIES TRADING'S** submitted quotation, wherein the contracted price (Php 416,365.00) is different from the calculated price (Php 419,725.00);

WHEREAS, Section 34.4 of the IRR of RA 9184 provides that the amount of award of contract to the bidder with the Lowest Calculated and Responsive Bidder (LCRB) or Highest Rated Responsive Bid (HRRB) shall be at its submitted bid price or its calculated bid price whichever is lower or, in the case of quality-based evaluation procedure, submitted bid price or its negotiated price, whichever is lower;

WHEREAS, the contract amount that will be awarded to **TWENTY 8 OFFICE SUPPLIES TRADING** for the PR of additional various supplies is based on its **contracted price amounting to Four Hundred Sixteen Thousand Three Hundred Sixty-Five Pesos only (Php 416,365.00)** since this is lower than the calculated price;

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NOW THEREFORE, in the consideration of the foregoing, We the BAC Members, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

- 1. **Recommend Alternative Method of Procurement through Shopping as provided in Sec. 52.1(b) and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services; and**
- 2. **Recommend the award and approval by the ATI Director IV of this Resolution and Purchase Order/Contract to TWENTY 8 OFFICE SUPPLIES TRADING with the amount of Four Hundred Sixteen Thousand Three Hundred Sixty-Five Pesos only (Php 416,365.00).**

Done this 22ND day of NOV. 2024 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

THE BIDS AND AWARDS COMMITTEE:

MARLENE Q. PINTAC
Member

AKL LOUISE M. SALIBIO
Member

ROMERMART A. PEÑAMORA
Member

KEMUEL M. BORROMEO
Vide Chairperson

MILAGROS C. URBANO
Chairperson

APPROVED BY:

REMELYN R. RECOTER, MNSA, CESO III
Director IV