



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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PURCHASE ORDER

SUPPLIER: **TWENTY 8 OFFICE SUPPLIES TRADING**
ADDRESS: #19 Baht St., Saint Michael Homes Ph. 2B,
Pandayan, Meycauayan, Bulacan

P.O. No.: 2024-11-302
DATE: Nov. 22, 2024
MODE OF PROCUREMENT: SHOPPING 52.1 B)

TIN:
Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein..

STOCK NO.	UNIT	DESCRIPTION	QTY	LDDAP	
				UNIT COST	TOTAL COST
	unit	Keyboard and mouse, cable USB port, cable length 150cm	5	1,121.40	5,607.00
	unit	Cable mouse, optical, USB port connection type	5	450.00	2,250.00
	pc	Wireless mouse, bluetooth and USB-receiver connection type	14	652.50	9,135.00
	unit	External Hard Drive, portable, 1TB, slim, original with warranty for laptop and desktop	13	4,375.00	56,875.00
	pc	Flash Drive 3.0 Gen, 64GB (USB)	20	390.00	7,800.00
	pc	Flash Drive 3.0 Gen, 32GB (USB)	68	299.00	20,332.00
	pc	Flash Drive 3.0 Gen, 16GB (USB)	20	279.50	5,590.00
	pc	Flash Drive 3.0 Gen, 4GB (USB)	40	227.50	9,100.00
	box	EPSON L6160 Maintenance Box, genuine box	10	984.25	9,842.50
	box	EPSON L1455 Maintenance Box, genuine box	2	984.25	1,968.50
	box	EPSON L5190 Maintenance Box, genuine box	2	984.25	1,968.50
	box	EPSON L3210 Maintenance Box and Resetter, genuine box	1	1,619.25	1,619.25
	pc	Customized Heavy Duty Self-Inking Stamp w/ dater Professional (Received/Certified True Copy), at least 68x47mm	7	2,145.00	15,015.00
	pc	Dry Seal (Customized), Machine Engrave	1	2,125.00	2,125.00
	box	Ribbon of Bundy Clock AMANO BX-1600, Black	12	715.00	8,580.00
	pack	Battery, size AAA, 4pcs, heavy duty	60	75.00	4,500.00
	pack	Battery, size AA, 4pcs, heavy duty	60	75.00	4,500.00
	box	Corrugated Box Big (33 x 33 x 32)	500	50.00	25,000.00
	box	Corrugated Box, Large (25L x 12H x 15W inches)	50	75.00	3,750.00
	pc	Empty Sack, white, 50kg	200	20.00	4,000.00
	gal	Dishwashing liquid, citrus or lemon (3.8 liters)	50	187.50	9,375.00
	set	Deodorizer cake (Paradichlorobenzene) 2 pieces, 100g, secent: kiwi, samba, strawberry, jasmine, melon, lemon, apple, sampaguita, sweet marmalade	21	187.50	3,937.50
	can	Insecticide, aerosol type, net content: 600ml min	50	465.00	23,250.00
	pc	Doormat, rectangle (recycled material)	30	112.50	3,375.00
	pack/bag	Interfolded Paper Towel, eco friendly, 40 gsm, 200mm x 200mm, 175 pulls, 5 packs	50	325.00	16,250.00
	pack/bag	Toilet Tissue Paper, 2 ply, 12 rolls	50	162.50	8,125.00
	unit	Heavy Duty Push Cart, metal, foldable, 400-450 kg. capacity with warranty; Heavy duty plastic board for heavy loading, Lightweight, foldable, and easy to carry; The folding platform cart features all steel construction; Its oversized wheels and swivel casters provide easy maneuverability	5	5,000.00	25,000.00
	unit	Electric Fan, heavy duty, stand type w/ 2 years warranty on system parts, 2 years free service, 3 months on plastic parts	1	3,125.00	3,125.00
	unit	Microwave Oven, 25 liters capacity, digital	1	8,375.00	8,375.00
	unit	Free Standing Water Dispenser, color white/black with mini storage cabinet, 3 options: hot, normal & cold; Compressor Type Cooling w/ warranty on parts and free service	8	10,075.00	80,600.00

Place of Delivery: ATI, Diliman, Quezon City
Date of Delivery:

Delivery Terms: 30 CALENDAR DAYS
Payment Term: LDDAP



EAC Secretariat Office
DEC 18 2024

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	unit	Coffee Maker, with warranty 10-15 cups capacity	1	2,025.00	2,025.00
	unit	Laminator Machine, A3 size with 6 months warranty, can laminate all sizes of paper and ID cards	3	2,667.00	8,001.00
	set	Cup and Saucer, ceramic 6 set/pairs	9	1,120.00	10,080.00
	pc	Ceramic Dinner Plate, 9" size/plain white/round plate	43	108.75	4,676.25
	set	Dinner-Spoon & Fork (gold/silver), stainless steel thick, 6 pairs	13	1,007.50	13,097.50
	set	Sugar and Creamer Set, ceramic with spoon and saucer	1	875.00	875.00
		Please coordinate all customize items with the end-user before the delivery See attached photos for reference			
		PURPOSE: Supply and delivery of consolidated additional various office supplies for 2nd Semester.			

TOTAL AMOUNT IN WORDS:

FOUR HUNDRED SIXTEEN THOUSAND THREE HUNDRED SIXTY-FIVE PESOS ONLY P 416,365.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

Very truly yours,

EVELYN P. VELICARIA

Signature Over Printed Name of Supplier

REMELYN K. REYNOLTER, MNSA, CESO III
DIRECTOR IV

JAN 03 2025

Date

FUNDS AVAILABLE:

OR/BUR No.:

2024 - 12 - 1825

Amount:

12-05-24

12-05-24

GILLIAN RUPEL SALUIB
OIC-CHIEF ACCOUNTANT

age 2 of 2

App. 414,365